

Application to Amend the List of Species that can be Imported into Tasmania



Department of Natural Resources and Environment Tasmania

Return this form to:

Wildlife Management, GPO Box 44, Hobart TAS 7001
Phone (03) 6165 4305, Email Wildlife.Services@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

Important Notes

1. A person may apply to amend the list of species that can be imported to Tasmania under the *Nature Conservation Act 2002* by completing this form.
2. Applications will not be accepted without:
 - i. Completion of the application details and a signed declaration
 - ii. A draft species profile
 - iii. Relevant climate modelling files to support the species profile.
3. Further information for submitting an application, including preparing a species profile, is contained in the *Guidelines to Prepare a Species Profile to Amend the List of Wildlife that can be Imported into Tasmania* which are available on the Departments website.
4. It is recommended that you contact the Department in the first instance before developing an application (see below for details).
5. The information provided in the species profile will be placed on the Departments website and stakeholder submissions will be invited. Where the information supplied in the profile is not adequate it will be returned to the applicant to amend.

I. Applicant Details

Name title: Mr Mrs Ms Miss Other: _____

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

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Post code: _____

Telephone:* _____ Email:* _____

2. Preferred delivery method:*

Post Email

3. Species Proposed for Import*

Species Name (common)	Scientific Name

4. What is the Proposed Purpose of the Import?*

Please tick

Wildlife Exhibition	Scientific Research	Commercial Trade	Pet/Private Holding
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Other, please specify: _____

5. Declarations and important information to read before applying for a permit

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made.*

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

I HAVE been convicted of a Relevant Offence and I have attached written details

I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, declare that:

- the information provided in this application is true and correct; and
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's Signature:* _____ Date:* ___ / ___ / 20__

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Personal Information Statement

Personal information we collect from you in connection with your permit application will be used by the Department for the purpose of managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the *Nature Conservation Act 2002* and regulations made under this Act. You are required to provide this information by the *Nature Conservation Act 2002* and regulations made under this Act. Failure to provide this information may result in your application not being able to be processed. Your personal information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Department, law enforcement agencies, courts and other organisations authorised to collect it. Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Department. You may be charged a fee for this service.