



Tasmanian  
Government

## Department of Natural Resources and Environment Tasmania

### Application to Undertake Dam Works (Division 3 Permit)(Repair or Modify an Existing Dam)

Use this application form to apply for a permit to undertake dam works to repair or modify an existing dam (Division 3 Permit) under Section 144 of the *Water Management Act 1999*.

In certain circumstances dam works may be exempt from the requirement to hold an approval. Before commencing any work it is recommended you contact a Regional Water Management Officer at your local NRE Tas office to determine if your proposed dam works is exempt or requires a permit.

There are extensive details on the dam works permitting process and associated requirements on the Department's web site at: <http://nre.tas.gov.au/water/dams>

Alternatively, for further information on Dam Works you should contact a Regional Water Management Officer or engage a professional consultant to provide advice. Contact details for these are also available on the web site listed above.

If you intend to **take water** you will need to complete a separate form to apply for a Water Licence/allocation.

#### **Steps to Completing this Form to Apply for a Division 3 Dam Works Permit**

- 1. If the application is being made by a company or a partnership** then all members of any Partnership / Joint Venture must also complete a Membership Details Form and attach it to this Notice. An application pertaining to Partnership / Joint Venture will not be accepted by the Department without a fully completed Membership Details Form.  
A Company details form is available at: <http://nre.tas.gov.au/Documents/CompanyDetailsForm>  
A form for a partnership is available at: <http://nre.tas.gov.au/Documents/PartnershipDetailsForm>
- 2. Complete all the information in this application form**  
Section 1 deals with details of the applicant; who they are, and how to contact them.  
Section 2 deals with details of the property where the dam is to be built.  
Section 3 deals with details of the existing dam and the proposed works.  
Section 4 deals with specifications of the existing dam and the proposed dam.  
Section 5 deals with specifications of the existing and proposed spillway and any outlet structures.  
Section 6 deals with the existing reduced heights of the key features of the existing and proposed dams.  
Section 7 deals with the details of any vegetation that may need to be cleared at the dam site and also in the inundation area and areas that may be used for construction activities.  
Section 8 considers the elements covered in the [Dam Works Assessment Decision Framework](#) and whether or not the proposed works meet the respective requirements. Where the works fail to meet the requirements then additional information needs to be provided as set out in the framework.  
Section 9 is a checklist to ensure that all requirements have been met.  
Section 10 is a declaration to be signed stating that all the information provided is true and accurate.
- 3. Use the Dam Works Assessment Decision Framework** to determine whether any additional information or studies need to be submitted with this application as set out in section 8.
- 4. Submit all the required documents** as set out in section 9.
- 5. Sign and have witnessed the declaration** set out in section 10.
- 6. Submit the completed and signed application form**  
There are two options for submitting the completed application form;
  - Post the completed application form, with the prescribed fee, in the form of a cheque or money order (made payable to NRE Tas), to:  
NRE Tas, Water Management & Assessment Branch, PO Box 44, Hobart TAS 7001, or
  - Lodge the completed application form, with the prescribed fee, at any Service Tasmania outlet.



**APPLICANT INFORMATION**  
**For office use only, not part of the application**

(This form is effective from 1 July 2023 to 30 June 2024)

**Section 1: Applicant Details** (this is the name that will go on the dam permit)

**Full Name of Applicant:** .....  
**Date of birth:** ..... **ABN (if applicable):**..... **ACN (if applicable):** .....  
**Postal Address:** ..... **Postcode:** .....  
**Street Address:** ..... **Postcode:** .....  
**Contact Phone No:** ..... **Email:**.....

**Section 2 : Applicant Details for a partnership or company** (this details the members of the partnership or company)

**Details of Members**

**Full Name of Member 1:** .....  
**Date of birth:** ..... **ABN (if applicable):** ..... **ACN (if applicable):** .....  
**Postal Address:** ..... **Postcode:** .....  
**Contact Phone No:** ..... **Email:**.....  
I declare that the information given is true and correct: ..... **Authorised Signatory:**

**Full Name of Member 2:** .....  
**Date of birth:** ..... **ABN (if applicable):** ..... **ACN (if applicable):** .....  
**Postal Address:** ..... **Postcode:** .....  
**Contact Phone No:** ..... **Email:**.....  
I declare that the information given is true and correct: ..... **Authorised Signatory:**

**Full Name of Member 3:** .....  
**Date of birth:** ..... **ABN (if applicable):** ..... **ACN (if applicable):** .....  
**Postal Address:** ..... **Postcode:** .....  
**Contact Phone No:** ..... **Email:**.....  
I declare that the information given is true and correct: ..... **Authorised Signatory:**

**Full Name of Member 4:** .....  
**Date of birth:** ..... **ABN (if applicable):** ..... **ACN (if applicable):** .....  
**Postal Address:** ..... **Postcode:** .....  
**Contact Phone No:** ..... **Email:**.....  
I declare that the information given is true and correct: ..... **Authorised Signatory:**

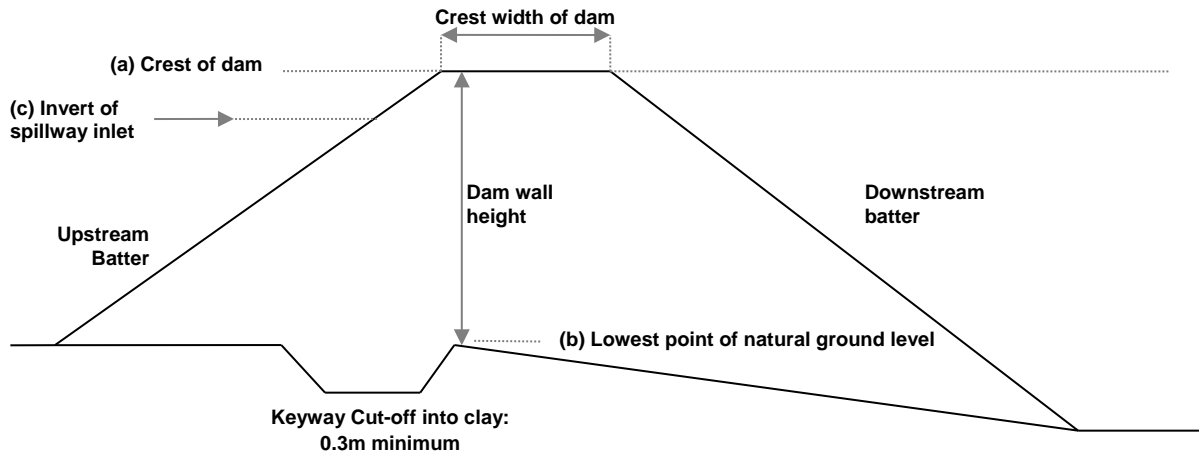
The information on this page will be used to identify the applicants but does not constitute part of the application and will not be made readily available as part of the public inspection of the application.



## Section 5: Spillway and Outlet Details

Spillway/outlet Specifications	Existing Dam	Proposed Dam
Spillway width	..... m	..... m
Spillway Depth	..... m	..... m
Outlet Pipe Diameter	..... mm	..... mm
Outlet Pipe Material	.....	.....
Valve Diameter	..... mm	..... mm

Figure 1. DAM CROSS SECTION



## Section 6: Height Datum Details

A Height Datum Reference (Bench Mark) is to be established at a location nearby to the proposed dam site. The datum is required to be in place throughout the life of the dam and is to be used to confirm height levels at (a), (b) and (c) in Figure 1.

	Existing Dam	Proposed Dam
Coordinates of the height datum reference	Easting .....	.....
	Northing .....	.....
Height of ref datum	.....	.....
Crest of Dam (a)	..... m	.....m
Ground level (b) Invert of Spillway (c)	..... m	.....m
	..... m	.....m

## Section 7: Vegetation to be cleared

List the vegetation types and the area, in hectares, found within the dam works footprint (see note under Section 4) as indicated by either:

- TASVEG 4.0 mapping found on LISTmap at: (<http://maps.thelist.tas.gov.au/listmap/app/list/map>); or
- a vegetation survey report conducted by a suitably qualified person and attached to this application.

TASVEG code: .....	Area: ..... (ha)	TASVEG code: .....	Area: ..... (ha)
TASVEG code: .....	Area: ..... (ha)	TASVEG code: .....	Area: ..... (ha)
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## Section 8: Assessment under the Dam Works Assessment Decision Framework

To complete this section, you must refer to The Dam Works Assessment Decision Framework available at: <http://nre.tas.gov.au/DamWorksAssessmentDecisionFramework> and determine whether each of the elements below meet the circumstances of Box A in the Decision Framework

Elements of the Dam Works Assessment Decision Framework	
<b>7.1 Public Safety</b>	
<b>7.2 Landslide</b>	
<b>7.3 Sediment and Erosion Control</b>	
<b>7.4 Acid Sulfate Soils</b>	
<b>7.5 Saline Soils</b>	
<b>7.6 Coastal Zone</b>	
<b>7.7 Capacity to Pass Flows</b>	
<b>7.8 Dam Works in a Floodplain</b>	
<b>7.9 Storage of Treated Effluent for Reuse</b>	
<b>5710 Harvesting Timber or Clearing Trees</b>	
<b>7.11 Native Vegetation Communities and Threatened Flora and Fauna Species</b>	
<b>7.12 Protected Areas</b>	
<b>7.13 High Conservation Value Freshwater-Dependant Ecosystems</b>	



If 'No' is selected in the above table, then this application must also:

- Address the additional matters or information to be provided in the application, as set out in **Box B** of each element of the [Dam Works Assessment Decision Framework](#); or
- Otherwise show how the dam works could meet the statutory requirements of the [Water Management Act 1999](#).

## Section 9: Review of application

**To complete this application in addition to signing and submitting this form along with the prescribed fee of \$1059.10, you must also attach:**

A Consequence Category Assessment of the proposed dam works satisfying the requirements of the *Water Management (Safety of Dams) Regulations 2015*.

A spillway design and calculation or a preconstruction and design report prepared in accordance with the *Water Management (Safety of Dams) Regulations 2011*.

A full copy of all land titles affected by the proposed dam works or the resulting dam and inundation area including plan and text reports and provide details on any restrictions, easements, covenants or Part 5 Agreements (Section 71 of LUPAA) on the title.

Photographs of the full extent of the location of the proposed dam works and inundation area.

A current (less than 3 months old) Natural Values Report for the proposed dam works site, produced by the Natural Values Atlas.

A Conservation of Freshwater Ecosystem Values (CFEV) database report covering the dam's potential zone of influence which for an off-stream dam includes the dam's construction footprint and the area extending 100 m from the maximum flood level (MFL).

A capacity survey if the dam is over 100 ML.

A dam works site plan in accordance with the Division 3 Permit Dam Works Code 2015.

**Section 10: Declaration**

**I, the Applicant, declare that:**

- the information provided in this application is true and correct.
- If I am not the owner of the land on which the proposed dam works and inundation (including Maximum Flood Level) would be undertaken, I have notified the owner of the land, in writing, of the intention to make this application.
- that I have paid the prescribed fees of **\$1059.10**

**Name in full of applicant:** .....

**Signature of applicant:** ..... **Date signed:** .....

**Personal Information and Privacy Statement**

Personal information will be collected from you for the purpose of managing Tasmania's water resource and will be used by NRE Tas for purposes permitted by the *Water Management Act 1999* and regulations made under this Act. Under the *Water Management Act 1999*, a person must not furnish information to the Minister, a water entity or an authorised officer that is false or misleading in a material particular. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of NRE Tas law enforcement agencies, courts and other organisations authorised to collect it. Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to NRE Tas.