

Department of Natural Resources and Environment Tasmania

Application to Obtain a Copy of, or an Extract from the Register of Water Licences

Use this form to request the Department search the Register of Water Licences for records of any water licences and allocations issued to a particular person, company or partnership. The Department will provide details of the license, details of the holder of any interest over the licence and whether or not there are any outstanding licence fees or demerit points recorded against the licence

Some of this information is freely available to the public through the Departments Water Information System web site at <http://wrt.tas.gov.au/wist/>. If you go to this site select "Water Entitlements and Dam Dermits", then select "Search for Water Entitlements". You can then search by either entering the water licence number or the licence holder's name and pressing the "search" button. This should return a list of all of the allocations on that licence or for all licences held by that client. This information will identify whether or not there is an interest held over the licence but not who the interest holder is.

Further information in relation to any conditions on the licence can be obtained by clicking on the small map of Tasmania on the far right of the row. This will open up a new page and by clicking on the "Water Entitlement Report" button on this page this will generate a new page which will contain all of the information that is held on a water licence. This page can be saved and downloaded as a pdf document by clicking the "Download" button at the bottom of the page.

Water Licence information is also now accessible through [NRE Tas's List map page](#). The water licence information layer displays all of the current water allocations across the state and details of each allocation can be obtained by clicking on the relevant red diamond.

If the information available on either of these web pages is insufficient you should go ahead with completing and submitting this form to the Department.

Steps to Completing this Form

1. Complete all the information in this application form

Section 1 deals with details of the person making the application; who they are, and how to contact them
Section 2 deals with the Water Licence number, if known, or the name of the licence holder

2. Submit the completed form

There are two options for submitting the completed application form;

Post the completed form with the prescribed fee in the form of a cheque or money order (made payable to NRE Tas) to:

NRE Tas, Water Management & Assessment Branch, PO Box 44, Hobart TAS 7001,

or

Lodge the completed form, with the prescribed fee, at any Service Tasmania outlet.

Personal information will be collected from you for the purpose of managing Tasmania's water resource and will be used by NRE Tas for purposes permitted by the Water Management Act 1999 and regulations made under this Act. Under the Water Management Act 1999, a person must not furnish information to the Minister, a water entity or an authorised officer that is false or misleading in a material particular. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of NRE Tas, law enforcement agencies, courts and other organisations authorised to collect it. Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to NRE Tas.

Item Code 8923025069	Water Mgt Application Fees
STAS Code 931 8923025069	Water Mgt Application Fees



**APPLICATION TO OBTAIN A COPY OF, OR AN EXTRACT FROM,
THE REGISTER OF WATER LICENCES & DAM PERMITS**

Department of Natural Resources & Environment
Tasmania

Search for Water Licence
(pursuant to Section 12(5) Water Management Act 1999)

(Please note: This application form is effective from 1 July 2023 to 30 June 2024)

(Tick appropriate boxes)

Search for Water Licence

Search for Financial Interest

Search for Annual Fee amount and any Outstanding Fees – Annual fees cover the period 1 December - 30 November.

NOTE: A person may inspect the register without charge through the Department's WIST website <http://wrt.tas.gov.au/> or through the water licence information layer on the LIST Map page at <https://maps.thelist.tas.gov.au/listmap> or at Departmental offices during normal business hours.

For further information please email water.enquiries@nre.tas.gov.au or phone 1300 368 550.

DETAILS OF PERSON MAKING APPLICATION

Name:	Legal Firm:
Address:	
Suburb:	State: Postcode:
Phone:	Email:

DETAILS OF LICENCE HOLDER

Name of Person or Company:
Water Licence No: (if known).....
Address:
Suburb: Postcode:

I enclose payment of :

\$26.70 to obtain a copy of, or extract from, the Register of Water Licences and Dam Permits

Signature of Applicant : **Dated:**

Please forward this application along with the prescribed fee to :

Department of Natural Resources and Environment Tasmania
Water Management and Assessment Branch
GPO Box 44
HOBART TAS 7001

or lodge at any Service Tasmania outlet