



## Department of Primary Industries Parks Water and Environment

### Company Information Form and Application to Record a Nominated Natural Person

Use this form to notify DPIPWE of the identity of the office bearers of a company that holds or intends to apply for a water licence or dam works permit and to identify which of the office bearers or other individuals are able to act on behalf of the company when dealing with DPIPWE in relation to licences or permits administered under the Water Management Act 1999.

A Nominated Natural Person is the term used by the Water Resources Division of DPIPWE for the person authorised to act on behalf of a company or group of individuals when dealing with DPIPWE in relation to licences or permits administered under the Water Management Act 1999.

In most instances it is more convenient to allow a single person to act on behalf of the company without the need for counter signatories. However, some companies may be structured or prefer to require a number of individuals to sign documents that affect the assets of the company.

In the form below, complete section 2 to provide the details of the person or persons you wish to act as the Nominated Natural Person on behalf of the company. Section 3 identifies the office bearers providing the authorisation for the Nominated Natural Person to Act on behalf of the company.

If you wish for more than one signature to be required then tick the boxes for the Nominated Natural Persons whose signatures **must** be obtained for any future dealings with the Department in relation to water licences or dam works permits.

If there are more than three significant individuals in the company who you wish to record then print off additional pages as required and complete and submit these additional pages.

#### Submit the completed form

There are two options for submitting the completed Notice of Intent form, you may either;

- Post the completed form to:  
DPIPWE, Water Management & Assessment Branch, PO Box 44, Hobart TAS 7001  
or
- email the completed form to [water.enquiries@dpiuwe.tas.gov.au](mailto:water.enquiries@dpiuwe.tas.gov.au)

Personal information will be collected from you for the purpose of managing Tasmania's water resource and will be used by DPIPWE for purposes permitted by the Water Management Act 1999 and regulations made under this Act. Under the Water Management Act 1999, a person must not furnish information to the Minister, a water entity or an authorised officer that is false or misleading in a material particular. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of DPIPWE, law enforcement agencies, courts and other organisations authorised to collect it. Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to DPIPWE.



**COMPANY INFORMATION FORM AND APPLICATION**  
**TO RECORD A NOMINATED NATURAL**  
(This form is effective from 1 July 2021 to 30 June 2022)

**Section 1: Details of Company**

**Full Name of Company** (as listed in ASIC): .....

**ACN:** ..... **ABN:** .....

**Postal Address:** ..... **Postcode:** .....

**Street Address:** ..... **Postcode:** .....

**Phone No:** ..... **email:** .....

**Section 2: Details of Nominated Natural Person**

**Full Name:** .....

**Date of birth:** ..... **Position in Company:** ..... **ABN (if applicable):** .....

**Postal Address:** ..... **Postcode:** .....

**Residential Address:** ..... **Postcode:** .....

**Contact Phone No:** ..... **Email:** .....

I declare that the information given is true and correct: ..... **Authorised Signatory:**

**Full Name :** .....

**Date of birth:** ..... **Position in Company:** ..... **ABN (if applicable):** .....

**Postal Address:** ..... **Postcode:** .....

**Residential Address:** ..... **Postcode:** .....

**Contact Phone No:** ..... **Email:** .....

I declare that the information given is true and correct: ..... **Authorised Signatory:**

**Section 3: Details of Office Holders within the Company**

**Full Name of Person 1:** .....

**Date of birth:** ..... **Position in Company:** .....

**Contact Phone No:** ..... **Email:** .....

I declare that the information given is true and correct: .....

**Full Name of Person 2:** .....

**Date of birth:** ..... **Position in Company:** .....

**Contact Phone No:** ..... **Email:** .....

I declare that the information given is true and correct: .....

**Full Name of Person 3:** .....

**Date of birth:** ..... **Position in Company:** .....

**Contact Phone No:** ..... **Email:** .....

I declare that the information given is true and correct: .....