



Commercial Taxidermy Licence

FACT SHEET AND APPLICATION FORM

If you want to undertake taxidermy for a commercial purpose, then you will need a Commercial Taxidermy Licence. Please read this fact sheet before completing and submitting your application.

What does the licence authorise?

A Commercial Taxidermy Licence (CTL) is issued under Regulation 48 of the *Nature Conservation (Wildlife) Regulations 2021* pursuant to Regulation 30 and authorises the holder to do the following without additional authority:

- buy;
- receive;
- possess; and
- sell or otherwise dispose of products of partly protected wildlife for commercial taxidermy.

A holder of a CTL is also authorised to taxidermy products of protected, specially protected and of restricted (special purpose) wildlife for the purpose of taxidermy, from a person who has been given written permission from the Secretary of the Department of Natural Resources and

Environment Tasmania to deliver the products of wildlife for the purpose of taxidermy.

A CTL does not authorise the take of wildlife or products of wildlife which includes the killing of wildlife to acquire products of wildlife or the carrying out of any operation for the purpose of obtaining a product of wildlife.

Nominating a person or member of a class of persons to receive and taxidermy products of wildlife

When applying for a CTL, the applicant can nominate a person or member of a class of persons to receive and taxidermy products of wildlife under the authority of their licence, for example employees.

What does 'taxidermy' mean?

Taxidermy means preparing and mounting parts, or complete specimens, of products of wildlife for the purpose of preserving those parts or specimens of products of wildlife in lifelike form; or restoring already preserved parts of specimens that are products of wildlife.

Who can the holder of a CTL receive products of wildlife from?

The holder of a CTL can receive products of wildlife for taxidermy from someone who holds a licence or permit that authorises the holder to take wildlife or products of wildlife and possess the products of wildlife and have them taxidermied. For example, a Hunting Licence allows the

holder to take wildlife and have any products of wildlife from that wildlife taxidermied by a licensed taxidermist for their own personal use.

Who can a CTL holder buy products of wildlife from?

A person selling products of partly protected wildlife to the holder of a CTL must be the holder of a licence or permit that allows for the possession and sale of the products of that wildlife, such as a Commercial Purposes Licence or a Commercial Wildlife Traders Licence.

Who can a CTL holder sell their taxidermied specimens to?

Once a product of partly protected wildlife has been completely, and lawfully, prepared and preserved by the holder of a CTL, the specimen is no longer deemed to be a product of wildlife. The holder of a CTL is allowed to sell their preserved specimens of partly protected wildlife to anyone. Please note that all remaining schedules of wildlife continue to be defined as products of wildlife when taxidermied and require additional authority to be bought, sold, or possessed.

Who can apply?

Any person wishing to taxidermy the products of wildlife for a commercial purpose.

How do I apply?

Complete and return the attached application form (not this fact sheet).

There is not a fee for this type of licence.

If you wish to nominate a person or member of a class of persons (such as employee) to receive and taxidermy products of wildlife under the authority of your licence, you must specify this detail on the application form.

Useful information

- Relevant laws can be accessed from

[Home - Tasmanian Legislation Online](#)

Personal information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#)

What will I receive?

Successful applicants will receive:

- a CTL issued in your name; and
- return and record documentation.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

What do I have to do?

Comply with the licence conditions.

Complete and provide to the Department all return and record requirements.

A new licence will not be granted if return and record details for any previous licence have not been received.

Licence reissue

If you wish to continue current activities under a CTL, the attached form must be completed and returned each year.

If you are granted a permit/licence and intend to conduct activities requiring the authority of a permit or licence beyond its expiry, such as the possession of wildlife, it is your responsibility to ensure you submit a complete application within an appropriate timeframe for processing in order to continue operating lawfully.

Duration of licence

The CTL commences on the 1 December each year and ends on the 30th November of the following year.



Application for a Commercial Taxidermy Licence

Department of Natural Resources and Environment Tasmania



Return this form to:

Wildlife Management GPO Box 44, Hobart TAS 7001
Phone (03) 6165 4305, Email Wildlife.Services@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](https://www.nre.tas.gov.au/licence-and-permit-fees) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Personal Information

Name title: Mr Mrs Ms Miss Other: _____

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

2. Preferred way of receiving permit:*

Post Email

3. Business Information

Business Name (Trading): _____

Company Name (Pty Ltd): _____

Business Address*:

_____ Post code: _____

Postal address: _____

_____ Post code: _____

ACN: _____ ABN: _____

Please ensure the listed business address is the site address where the business is conducted.

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4. Do you wish to nominate a person or member of a class of persons to receive and taxidermy products of wildlife under the authority of your licence?

Person(s):

Yes Please ensure each person you wish to nominate completes page 3 of this form.

Member of class of Persons:

Any Employee Other: _____

5. Declarations and important information to read before applying for a licence

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made.*

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

I HAVE been convicted of a Relevant Offence and I have attached written details

I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, declare that:

- the information provided in this application is true and correct; and
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's Signature:* _____ Date:* __ / __ / 20__

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Department of Natural Resources and Environment Tasmania

Return this form to the nominating taxidermist.



Nominated Person Details Form

This form is to be completed by each nominated person. It does not refer to classes of people.

1. Applicant's Personal Information

Name title: Mr Mrs Ms Miss Other: _____

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Telephone:* _____ Email:* _____

2. Preferred way of receiving permit:*

Post Email

3. Declarations and important information to read before applying for a licence

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