

How to Lodge Hunting Licence Take Return Data

Information Sheet

If you hold a hunting licence you are required to provide a take return at the conclusion of the hunting season (excluding Wallaby). Take returns can be submitted after the 1st July each year online via the hunting licence portal at <https://hunting.nre.tas.gov.au>. Please ensure you have completed all hunting activities for all species before submitting your returns, as only a single return is possible per hunting licence.

Step 1: Hunting Licence portal

Access the hunting licence portal by entering the following into your web browser; <https://hunting.nre.tas.gov.au> or by scanning the provided QR code.



Step 2: Select 'Submit Hunting Licence Return Form'

The screenshot shows the 'Wildlife Management' section of the Tasmanian Government website. It features a navigation menu with 'Hunting Licences' selected. Below this, there is a list of actions: 'New Licence', 'Reissue Licence', 'Vary Licence', 'Order Replacement Licence Card', and 'Submit Hunting Licence Return Form'. A red arrow points to the 'Submit Hunting Licence Return Form' option, which includes the text: 'The holder of a *Hunting Licence* must provide a return in November for all species except Wallaby (Bennett's and Rufous)'.

Step 3: How to Login

Given Name(s): your first name, including any middle names, as stated on any previous Hunting Licences.

Family Name: Your surname as stated on any previous Hunting Licences.

Date of Birth: Your date of birth (dd/mm/yyyy).

Hunting Licence Number:

Your licence number can be found on your previous years Hunting Licence, Hunting Licence receipts, or by contacting Wildlife Services. This is **NOT** your firearms licence number.



2023 HUNTING LICENCE

Department of Natural Resources and Environment Tasmania

Tasmanian Government

Issued under Regulation 48 of the Nature Conservation (Wildlife) Regulations 2021 pursuant to Regulation 32

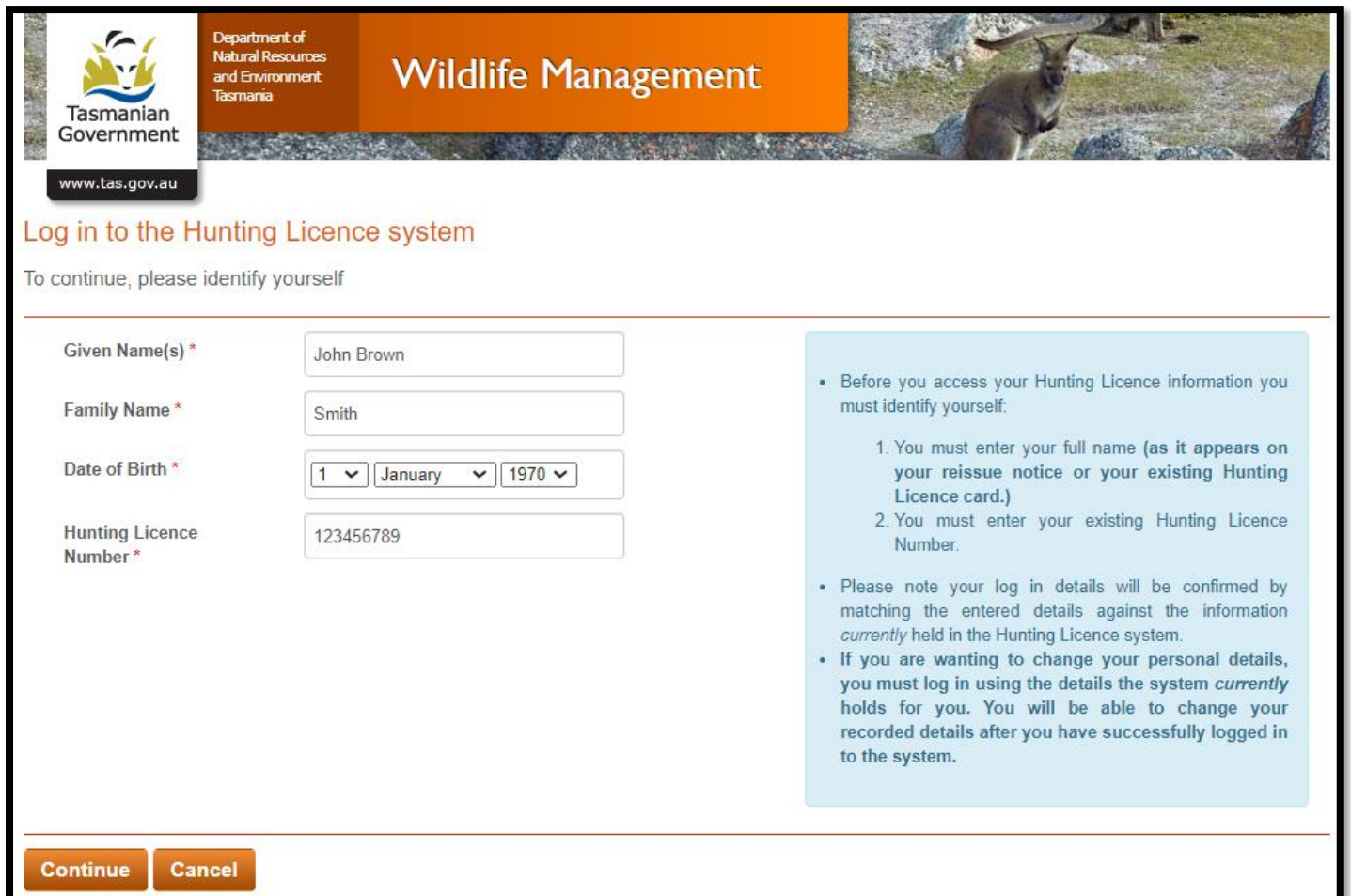
NAME: [input field] HUNTING LICENCE No. [input field]

LICENCE HOLDERS SIGNATURE: [input field] FIREARM LICENCE No. [input field]

DEER TAG No. [input field]

Valid for: [input field] during Hunting Season(s) WIT No. [input field]

Commencing in the year 2023 (see over).



Department of Natural Resources and Environment Tasmania

Tasmanian Government

www.tas.gov.au

Wildlife Management

Log in to the Hunting Licence system

To continue, please identify yourself

Given Name(s) * [input field: John Brown]

Family Name * [input field: Smith]

Date of Birth * [input field: 1 January 1970]

Hunting Licence Number * [input field: 123456789]

- Before you access your Hunting Licence information you must identify yourself.
 1. You must enter your full name (as it appears on your reissue notice or your existing Hunting Licence card.)
 2. You must enter your existing Hunting Licence Number.
- Please note your log in details will be confirmed by matching the entered details against the information *currently* held in the Hunting Licence system.
- If you are wanting to change your personal details, you must log in using the details the system *currently* holds for you. You will be able to change your recorded details after you have successfully logged in to the system.

Continue Cancel

4. Check your personal details

Before providing your returns, check that your details are correct.

Select An Action

A match was found in the database with the following mail address...

Licence Number: 123123

Confirm your postal address

The following address will be used to mail out your licence. If it is not correct then you should enter the correct address using the 'Alter Personal Details' button below.

JOHN SMITH
123 TEST ROAD
HOBART TAS 7000

Please select an action...

Submit Hunting Licence Return Form

Also, please select a hunting season...

Hunting Season Year:

Return already submitted for seasons 2023, 2022, 2021, 2020.

If you need to vary the details you have provided in an already submitted *Hunting Licence Take Return* please contact Wildlife Services by phone on (03) 616 54305. Please visit [Hunting Take Return Information](#) for more details.

5. Submit changes

When you have finished reviewing your details, select submit at the bottom of the page to save your changes and return to the home page.

Personal Information Statement

1. Personal information will be collected from you for the purpose of managing Tasmania's environment and will be used by NRE Tas for assessing, considering, advising upon, managing and/or determining the relevant application and may be used for other purposes permitted by the *Nature Conservation Act 2002* and *Firearms Act 1996* and regulations made under these Acts.
2. You are required to provide this information by the *Nature Conservation Act 2002* and *Firearms Act 1996* and regulations made under these Acts. Failure to provide this information may result in your application not being able to be processed or the service not being able to be provided.
3. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of NRE Tas, law enforcement agencies, courts and other organisations authorised to collect it.
4. Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to NRE Tas You may be charged a fee for this service.

- Hunters should note that they are required to provide their *Hunting Licence Take* for all species except wallaby, during the month of November. A *Hunting Licence Take Return* reminder is sent to hunters in October.
- Hunters who do not provide this information will be unable to purchase a *Hunting Licence* for future seasons until they contact the Department to provide their *Hunting Licence Take*.

Submit

Back

6. Entering returns

***You can only enter your take returns once. If you select confirm and have made an error, contact Wildlife Services to amend your take return.**

1. Select the year you wish to provide hunting take returns for.
2. Select 'Continue'

Please select an action...

Submit Hunting Licence Return Form

Also, please select a hunting season...

Hunting Season Year:

2023

Return already submitted for seasons 2022, 2021, 2020, 2019.

If you need to vary the details you have provided in an already submitted *Hunting Licence Take Return* please contact Wildlife Services by phone on (03) 616 54305 or submit your revised *Hunting Licence Take Return* to Game Services Tasmania, GPO Box 44, Hobart TAS 7000 with a cover letter explaining the reason for variation.

Please visit [Hunting Take Return Information](#) for more details.

Continue

Alter Personal Details

Cancel



3. Enter the number of animals taken in each region using the 'Number taken in each region' boxes (see below for a map showing the borders of each region). You must enter your take for each individual region, for example; 1 Antlerless Deer in the South West, 2 Antlerless Deer in the North West.
4. Select 'Calculate Totals' to auto populate the 'Total number taken' boxes. This will calculate the total number of each species you have taken for that year.
5. Review your take returns to ensure they are correct.
6. Select 'Confirm'.

Hunting Licence Take (Season 2023)

Species	Total number taken	Number taken in each region							
		King Island	Flinders Island	South West Tas.	North West Tas.	North East Tas.	South East Tas.	Central Tas.	Mouling Lagoon
Antlerless Deer	3			1	2				
Male Deer	1			1					



Annex A: Hunting Licence take return regions

