Importing Threatened Species into Tasmania

FACT SHEET AND APPLICATION FORM

Permits must be obtained to bring threatened species into the State of Tasmania. Please read this information before completing and submitting your application.

What permits may be required?

To import a listed taxon (fauna or flora) scheduled under the *Threatened Species Protection Act 1995* (TSPA), a Listed Taxon Permit (LTP) is granted under the authority of Regulation 4 of the *Threatened Species Protection Regulations 2026 (*TSPR*)* to authorise the permit holder to import into the State a listed taxon or group of listed taxa (fauna or flora) listed under the TSPA.

In addition to a LTP, a Wildlife Import Permit (WIP) granted under the authority of Section 32 of the *Nature Conservation Act 2002* will be required to authorise the import of a controlled animal (which includes fauna). The following application will service as an application for a WIP to import a listed taxon.

An Individual Permit to Deal with Biosecurity Matter (Individual Permit) issued under Section 104 of the Biosecurity Act 2019 pursuant to Section 100(1)(d) authorising the importation of an animal or plant (including animal and plant products) into Tasmania may also be required depending on the species being imported.

Animals and plants that do not meet Biosecurity Tasmania's importation conditions will be refused entry to Tasmania.

Definitions:

Threatened Species Protection Act 1995

Listed taxon: a taxon of flora or fauna that is listed in Schedule 3, 4 or 5.

Fauna: any taxon of fauna, whether vertebrate or invertebrate, in any stage of biological development and includes eggs and any part of any such taxon.

Flora: any taxon of plant, whether vascular or non-vascular, in any stage of biological development and any part of any such taxon.

Nature Conservation Act 2002

Controlled animal: a mammal, bird, amphibian and reptile; and any other animal prescribed by the regulations to be a controlled animal – but does not include any restricted animal, dog, cat or domestic stock.

This application form will be forwarded to Biosecurity Tasmania on your behalf, however, applicants are encouraged to contact Biosecurity Tasmania prior to submitting this form by emailing Biosecurity.Tasmania@nre.tas.gov.au. Please note, a **60 day** processing timeframe may be applicable for an Individual Permit.

Where an Individual Permit is required to support the importation of the threatened species, a LTP will only be approved upon the approval of the Individual Permit.

Who can apply?

Any person wishing to bring a listed taxon into the State of Tasmania.

Can others be authorised under the permit?

Yes, a class of person, such as employees may also be authorised to perform actions as allowed by the permit under the direction of the permit holder.

Cost of permit

There is no fee for a LTP or a WIP.

There may be a fee for an Individual Permit. If this application form is forwarded to Biosecurity Tasmania on your behalf, you will be invoiced directly by Biosecurity Tasmania.

How do I apply?

Complete and submit the attached application form (not this fact sheet).

If you would like to conduct more than one consignment across different dates, a new application form must be lodged for each occasion.

Processing timeframe

Please allow up to at least 20 days for processing this application.

Your compliance obligations

The submission of the attached application form does not imply approval to import.

The use of transport boxes containing fauna must provide a secure hinged or removable hatch to allow for ease of inspection.

No fresh fruit, vegetable or plant material is to be placed in transport boxes with the fauna. These materials are prohibited entry into Tasmania under the *Biosecurity Act 2019*. Birdseed is restricted to transport needs.

Biosecurity

The import of animals and plants (including animal and plant products) must comply with the *Biosecurity Act 2019* and any relevant Acts within the state or territory where the listed taxon is coming from.

It is recommended that anyone wishing to import animals and plants (including animal and plant products) into Tasmania visit the Biosecurity Tasmania website, links provided under the *Useful Information* section of this form or email Biosecurity.Tasmania@nre.tas.gov.au

Useful information

- Relevant laws can be accessed from

Home - Tasmanian Legislation Online

- Further information on animal and plant biosecurity can be accessed from Biosecurity Tasmania webpages:

Tasmanian Animal Biosecurity Manual

- Importing Animals into Tasmania

https://nre.tas.gov.au/biosecurity-tasmania/biosecurity/importing-animals

- Importing Plants into Tasmania

https://nre.tas.gov.au/biosecurity-tasmania/plant-biosecurity

https://nre.tas.gov.au/biosecurity-tasmania/plant-biosecurity/plant-biosecurity-manual

- Information on Threatened Species and Communities, can be accessed from

https://nre.tas.gov.au/conservation/threatened-species-and-communities

What will I receive?

Successful applicants will receive a LTP and/or a WIP and/or an Individual Permit. When multiple permits are required, all permits will be sent together.

Unsuccessful applicants will be sent an explanation as to why their application was unsuccessful.

What do I have to do?

Comply with permit conditions.

Before applying for a permit to import, It is recommended that you contact the relevant State/Territory from which the listed taxon is being exported, to enquire about their requirements for exporting the listed taxon out of that State/Territory.

Ensure you will meet any requirements under the *Biosecurity Act 2019*.

Permit reissue

If your permit(s) is likely to expire before the import of the listed taxon has taken place and your permit(s) has NOT yet expired, you can request an extension to the expiry date.

Duration of permit

Permits to import may be issued for up to 3 months.

Animal welfare

The treatment of all animals must comply with the *Animal Welfare Act 1993.*

Personal information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. NRE Tas Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania

Importing Threatened Species into Tasmania Application

Department of Natural Resources and Environment Tasmania

Tasmanian Government

Return this form to:
Threatened Species Section, GPO Box 44, Hobart TAS 7001
Email ThreatenedSpecies.Enquiries@nre.tas.gov.au

Enquiries:
Email ThreatenedSpecies.Enquiries@nre.tas.gov.au

Application instructions:
All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 14 days for processing of applications. Where an application fee is required, please refer to Licence and Permit Fees | Department of Natural Resources and Environment Tasmania (nre.tas.gov.au) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:
Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Applicant's personal information

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

2. Business information (if applicable)

Business name (Trading): _____

Company name (Pty Ltd): _____

Business address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

ACN: _____ ABN: _____

3. Preferred way of receiving permit:*

☐ Post ☐ Email

4. Do you require authority to keep the listed taxon in Tasmania?*

☐ No *Please provide your permit number authorising the keep (possession) of the listed taxon:* _____

☐ Yes *Please specify the address where the listed taxon will be held in Tasmania:**

Address: _____

_____ Post code: _____

5. Supplier information: (interstate person's details)

☐ Individual

Given names:*_____

Family name:*_____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

Trading name: (if applicable) _____

OR

☐ Organisation

Company name: _____

Company representative name: _____

Business address*: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

6. Other approval requirements

Does your import comply with Tasmania's biosecurity requirements (this includes applicants who have received an Individual Permit under the *Biosecurity Act 2019*)?

☐ Yes ☐ No ☐ Unsure. *If you are unsure, please contact Biosecurity Tasmania at Biosecurity.Tasmania@nre.tas.gov.au for advice.*

7. Permit details *Please detail the listed taxon you are requesting to import.**

Taxa^		Description	Listed Taxon or Products of Listed Taxon (fauna only)				
Common name	**Scientific name**	**For products only**	**Age**	**Sex**	**Origin (captive bred or wild)**	**Identifier (microchip, band, marks)**	**Quantity (if identifier not present)**

^Taxa names can be found in the Threatened Species Protection Act 1995

8. Shipment information*

Proposed date of departure: _____ and arrival: _____

Port of departure: _____

Port of arrival: _____

What is the method of transport?

☐ Air ☐ Sea

9. Declarations and Important Information to read before applying for a permit

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made*.

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 *can be found at https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/relevant-offences. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.*

☐ I HAVE been convicted of a Relevant Offence and I have attached written details

☐ I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, hereby make application for a Listed Taxon Permit, a Wildlife Import Permit, if the species requested is a controlled animal, and an Individual Permit to Deal With Biosecurity Matter (including the importation of animals and plants [including animal and plant products]) where required, to import the specified threatened species into the State of Tasmania and declare that:

- the information provided in this application is true and correct; and
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's signature:* _____ Date:* _____