

Industrial hemp licences are granted under section 13 of the *Industrial Hemp Act 2015* (the Act). An industrial hemp licence can only authorise activities related to non-therapeutic use of industrial hemp, which includes cultivating, selling and processing hemp seed and possessing plant material containing leaves, flowers and/or viable seed.

An industrial hemp licence **cannot** authorise any activities related to medicinal cannabis. Medicinal cannabis licences are issued by the Australian Government through the Office of Drug Control in a completely separate process.

As of 12 November 2017 industrial hemp seed produced under the Tasmanian licensing scheme can be sold as food in accordance with the Australia New Zealand Food Standards Code.

This application form should be completed using the "Guidelines for completing an industrial hemp licence application".

Every attempt has been made to explain the scope of the information that needs to be provided with the application. It is the responsibility of the applicant to ensure that they understand the requirements of the Act and that the information provided is not false, misleading or incomplete.

PART 1. Applicant details - see Guideline 1

Renewal:

Licence No.	Licence Expiry	/	/
Date application to be lodged for renewal	/	/	

New/Renewal:

Applicant Name	Date of Birth	/	/
Trading Name	ABN		
Residential Address	State	Postcode	
Postal Address	State	Postcode	
Contact: Phone (w)	Phone (h)	Phone (m)	
Email			

PART 2. Responsible officer details (only applicable if licence holder is a company) - see Guideline 2

The Responsible Officer performs duties of the licence holder and is required to provide a National Police Check and sign the application.

Name	Date of Birth	/	/
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PART 3. Primary contact person - see Guideline 3

Person primarily responsible for all matters concerning the application, authority and associated activities if different from applicant/responsible officer.

Name	Mobile
Email	

PART 4. Term of Licence - see Guideline 4

Do you have a current poppy grower's licence that you would like to align with this licence? Yes No

If Yes*:	Licence No.	Licence Expiry	/	/
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**Note: if Yes, a Police Check will not be required to support this application.*

If No, Licences are issued for five (5) years unless otherwise specified.

5 years <input type="checkbox"/>	Other <input type="checkbox"/>	Term of licence required
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PART 5. Type of Licence - see Guideline 5	
Indicate if you are applying for an authority for COMMERCIAL or RESEARCH purposes.	
Commercial: (relating to non-therapeutic use) <input type="checkbox"/>	Research: (relating to non-therapeutic use) <input type="checkbox"/>
Separate licence applications are required for Commercial and Research licences	
Relating to non-therapeutic use to: (multiple boxes may be chosen depending on activities proposed)	
<input type="checkbox"/> supply	If yes, complete section 6A
<input type="checkbox"/> cultivate	If yes, complete section 6B
<input type="checkbox"/> manufacture	If yes, complete section 6C
Are any of the above activities for the purpose of hemp seed for food? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Location(s): Location(s) where authorised activities will be undertaken (include multiple addresses as required):	

PART 6. Describe the commercial or research activities for which a licence is required	
6A. Complete this section if you are applying for a supply licence (otherwise proceed to 6B)	
What products will be in your possession and/or supplied:	<input type="checkbox"/> Viable industrial hemp seed
	<input type="checkbox"/> Plant material containing leaves, flowers and/or viable seeds
	<input type="checkbox"/> Other; please describe:
Purpose:	<input type="checkbox"/> Scientific research, instruction, analysis or study
	<input type="checkbox"/> On-supply of viable industrial hemp seed to a third party cultivation or processing licence holder
	<input type="checkbox"/> Other; please describe:
Supplier of certified seed:	
Will industrial hemp be transported from premises? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, provide details of how the crop will be securely transported (including any third party involvement):	
6B. Complete this section if you are applying for a cultivation licence (otherwise proceed to 6C)	
What products are being cultivated:	<input type="checkbox"/> Seed
	<input type="checkbox"/> Fibre
	<input type="checkbox"/> Other; please describe:
Intended use of crop:	<input type="checkbox"/> Under contract
	<input type="checkbox"/> Own purposes
	<input type="checkbox"/> Other; please describe:

6C. Complete this section if you are applying for a manufacturing licence	
What products will be in your possession:	<input type="checkbox"/> Viable industrial hemp seed
	<input type="checkbox"/> Plant material containing leaves, flowers and/or viable seeds, please describe:
Method of processing:	<input type="checkbox"/> Cleaning and/or processing viable industrial hemp seed to make it non-viable
	<input type="checkbox"/> Other, please describe:
Details of method of processing:	
Product/s to be produced (including if product is for food production):	

PART 7. National Police Check

Applicants must provide an original or certified copy of a current (within the last 3 months) National Police Check. Copies of National Police Checks must be certified by a Justice of the Peace or Commissioner of Declarations.

Criminal History Services Tasmania – National Police Checks
 For details on how to apply for a National Police Check with Criminal History Services Tasmania, go to www.police.tas.gov.au and search for Services online. When completing the application, the purpose for the police check must be an option selected under – Annulled record – Prior convictions only – other employment, industry or purpose and specify *‘industrial hemp licence Tasmania’*.

The licensing process can be accelerated by submitting the postal address on the application as the Regulated Crops Branch address. This will ensure that the police check is received as soon as possible. It is then returned to the applicant once the licence has been issued. The address is as follows: NRE, Regulated Crops Branch, GPO Box 44, Hobart TAS 7000.

Where an applicant has lived for some or all of the last ten years outside of Australia a police clearance for the relevant country must be obtained.

Online – National Police Checks
 Police checks can be applied for online through an accredited organisation. Before applying for an online police check, it is recommended that applicants first confirm that the organisation is accredited with the Australian Criminal Intelligence Commission at <http://www.acic.gov.au> and search for ‘accredited bodies’. Online police checks can be emailed to industrialhemp@nre.tas.gov.au, provided a verification code is included to allow for the check to be verified.

When applying for an online police check, all applicants must ensure that the correct Category and Purpose for the police check is provided on the application, as this determines the level of information that is to be released. The Category for the police check should reflect ‘licence’ and the Purpose, something along the lines of ‘Industrial Hemp Licensing Tasmania’. Police checks will not be able to be accepted where the Category and Purpose of the licence is not applicable to licences for industrial hemp. For example, a police check obtained for general employment purposes will not have been subject to the higher level of information release that is required for an industrial hemp licence.

National Police Check attached? Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, has an application been made? Yes <input type="checkbox"/> No <input type="checkbox"/>
Date on National Police Check: / /	

PART 8. Licence Conditions**General Conditions (Applicable to all licences)**

1. Failure to comply with the terms, conditions, limitations or restrictions of this licence may result in the suspension or cancellation of the licence.
2. This licence is valid for the above period and is not transferable.
3. The Secretary may amend the terms conditions, limitations or restrictions of this licence at any time.

Premises (Applicable to all licences)

4. This licence relates only to the premises described in the licence.
5. The licensee must remain lawfully entitled to the possession, occupation and enjoyment of the premises.

Inspections and notifications (Applicable to all licences)

6. The licensee must allow an officer of Tasmania Police or an inspector to inspect the premises or any industrial hemp material.
7. The licensee must immediately inform Tasmania Police and NRE of any theft, loss or unauthorised interference of industrial hemp material.
8. The licensee must notify NRE within 14 days of any changes to their details.

Security requirements (Applicable to all licences)

9. The licensee must ensure that the premises where authorised activities are undertaken includes secure storage facilities for industrial hemp seed or other industrial hemp plant material.
10. The licensee must ensure that the transport of industrial hemp material is conducted in a manner that ensures the consignment is protected from theft and spillage whilst in transit.

Record Keeping (Applicable to all licences)

11. The licensee must keep accurate and legible records of all activities associated with the cultivation, possession, processing, supply, sale, disposal and destruction of industrial hemp, such as:
 - a) the date the seeds or plant material was received or supplied;
 - b) the quantity of seed or plant material received or supplied;
 - c) the varietal name of the seed or plant material received or supplied;
 - d) the name of the person to whom the seeds/plant material are supplied or from whom the seeds/ plant material are obtained; and
 - e) Laboratory analysis or other third party certification demonstrating the THC concentration of the leaves and flowering heads of the crop from which the seeds were harvested.Legible records may be in the form of an invoice.
12. The licensee must maintain all records for the period of the licence.
13. The licensee must make records available in accordance with any request from an inspector.

Supply of hemp material (Applicable to all licences)

14. The licensee must obtain industrial hemp seed from a person authorised to supply industrial hemp seed.
15. The licensee must only supply industrial hemp material - other than stem material that has had the flowering heads and seeds removed - to a person authorised to possess industrial hemp.

Commercial cultivation (Applicable to licences to cultivate and supply industrial hemp for commercial cultivation)

16. For cultivation activities to commence under this licence, the licensee must have a valid Intent to Grow for each season.
17. The licensee must allow an inspector to take a sample of each industrial hemp crop prior to harvest and have the sample analysed to determine the THC concentration, at the licensee's expense.
18. Where the licensee retains possession of industrial hemp material after harvest, the licensee will not transfer ownership until THC test results have been returned to them by NRE or the authorised testing facility.
19. The licensee is responsible for ensuring that any industrial hemp plant regrowth on their property is destroyed.

Cultivation for research (Applicable to licences to cultivate and supply industrial hemp for research)

20. For cultivation activities to commence under this licence, the licensee must have a valid Intent to Grow for each crop planted.
21. The licensee must allow an inspector to take a sample of their industrial hemp crop and have the sample analysed to determine the THC concentration, at the licensee's expense.
22. Where the licensee retains possession of industrial hemp material after harvest, the licensee will not transfer ownership until THC test results have been returned to them by NRE or the authorised testing facility.
23. The licensee is responsible for ensuring that any industrial hemp plant regrowth on their property is destroyed.

Extraction of cannabinoids and production of cannabis oil (Applicable to licences to supply and manufacture industrial hemp)

24. The licensee must not extract cannabinoids or cannabis oil under this licence. Oil may be extracted from industrial hemp seed.

Research for the Purpose of Therapeutic Use Prohibited (Applicable to research licences)

25. Any research relating to, or for the purpose of, the therapeutic use of cannabis is prohibited under this licence.

PART 9. Declaration

I declare that I have read and agree to comply with the abovementioned licence conditions, and that to the best of my knowledge and belief, all information given in this application is true and correct in every particular. Under section 27 of the *Industrial Hemp Act 2015*, the penalty for making a declaration or statement that is false in any particular for the purpose of obtaining the issue, grant or renewal of a licence is a fine not exceeding 30 penalty units or imprisonment for a term not exceeding 2 years, or both.

Applicant Signature:

Date signed: / /

I consent to the release of personal information provided in this application form as disclosed in the Personal Information Protection Statement below: Yes No

Personal Information Protection Statement:

The Department of Natural Resources and Environment Tasmania (NRE) values the privacy of every individual's personal information and are committed to protecting the personal information you provide. The collection, maintenance, use and disclosure of personal information will be managed in accordance with the *Personal Information Protection Act 2004*, which can be accessed at www.thelaw.tas.gov.au. The personal information collected from you for the purposes of informing your application will be used for processing your application and may be used for other purposes permitted by the *Industrial Hemp Act 2015* and associated laws. Failure to provide the required personal information may result in your application not being processed or records not being properly maintained. Subject to use for the purposes detailed in the above paragraph, this paragraph and except if required or allowed by law, all personal information you provide will remain strictly confidential and will be held at Regulated Crops Branch premises. Your personal information may be disclosed to contractors and agents of NRE, Department of Health, law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it. Your personal information can be accessed or amended by contacting the Regulated Crops Branch (03) 6165 4876.

PART 10. Tasmanian Hemp Association

I consent to the release of my address, phone number and email address to the Tasmanian Hemp Association to receive industry updates. Yes No

Return completed forms to:

Regulated Crops Branch
Department of Natural Resources and Environment Tasmania
GPO Box 44
Hobart TAS 7001
industrialhemp@nre.tas.gov.au