



Wildlife Import Permit

FACT SHEET AND APPLICATION FORM

If you want to bring living wildlife into the State, then you will need to apply for a Wildlife Import Permit. Please read this information before completing and submitting your application

What does this permit authorise?

A Wildlife Import Permit (WIP) is issued under Section 32 of the *Nature Conservation Act 2002*.

This permit authorises the holder to bring a *controlled animal* (which includes wildlife) into the State.

An Individual Permit to Deal with Biosecurity Matter (Individual Permit) issued under Section 104 of the *Biosecurity Act 2019* pursuant to Section 100(1)(d) authorising the importation of an animal into Tasmania may also be required depending on the species being imported.

This application form will be forwarded to Biosecurity Tasmania on your behalf, when an Individual Permit is required to authorise the entry of the wildlife specified on your application form.

Where an Individual Permit is required to support the importation of wildlife, a WIP will

only be approved upon the approval of the Individual Permit.

This application form is for the importation of living wildlife only.

If you are wanting to apply to bring domestic animals or animal products into Tasmania, you must liaise directly with Biosecurity Tasmania.

Who can apply?

Any person wishing to bring wildlife into the State.

How do I apply?

Complete and return the attached application form (not this fact sheet).

If you would like to conduct more than one consignment across different dates, a new application form will need to be lodged for each date.

Cost of permit?

There is not a fee for a Wildlife Import Permit.

There may be a fee for an Individual Permit. If this application form is forwarded to Biosecurity Tasmania on your behalf, you will be invoiced directly by Biosecurity Tasmania.

Processing timeframe

Please allow up to 14 business days for processing this application.

Useful information

- Relevant laws can be accessed from

[Home - Tasmanian Legislation Online](#)

- Further information can be accessed from

[Import Permits | Department of Natural Resources and Environment Tasmania](#)
(nre.tas.gov.au)

[Requirements for importing and keeping wildlife in Tasmania](#)

[under the Nature Conservation Act 2002](#)

[Importing Animals | Biosecurity Tasmania, NRE Tasmania](#)

[Tasmanian Animal Biosecurity Manual](#)

What will I receive?

Successful applicants will receive a WIP valid for one (1) consignment only.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

When an Individual Permit is required, both permits will be sent together.

Your Compliance Obligations

The submission of the attached application form for a WIP, and an Individual Permit if required, does not imply approval to import wildlife.

The use of transport boxes containing wildlife must provide a secure hinged or removable hatch to allow for ease of inspection.

No fresh fruit, vegetable or plant material is to be placed in transport boxes with the wildlife. These materials are prohibited entry into Tasmania under the *Biosecurity Act 2019*. Birdseed is restricted to transport needs.

What do I have to do?

Comply with permit conditions.

It is recommended that before applying for a WIP, you contact:

- the relevant State/Territory from which the wildlife are

being exported, to enquire about their requirements for exporting the wildlife out of that State/Territory; and

- Biosecurity Tasmania to discuss the importation of animals into Tasmania by emailing animaldisease.enquiries@nre.tas.gov.au.

Animal Welfare

The treatment of all animals must comply with the *Animal Welfare Act 1993*.

Personal Information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [NRE Tas Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania](#)



Wildlife Import Permit Application

Department of Natural Resources and Environment Tasmania



Return this form to:

Wildlife Services GPO Box 44, Hobart TAS 7001

Phone (03) 6165 4305, Email Wildlife.Services@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Applicant's Personal Information

Given names*: _____

Family name*: _____

Residential address*: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

2. Business Information (if applicable)

Business name (Trading): _____

Company name (Pty Ltd): _____

Business address*: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

ACN: _____ ABN: _____

3. Preferred way of receiving permit*:

Post Email

4. Address where the wildlife will reside*: _____

_____ Post code: _____

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5. Please list the details of the wildlife you are requesting to import using the table below. (Attach details of additional species requested if required.)*

Species		Sex	Microchip/ Leg Band	Number of Specimens	Estimated Age of Wildlife	Origin (Captive Bred or Wild Caught)
Common Name	Scientific Name					

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6. Supplier Information: (interstate person's details)

Given names*: _____

Family name*: _____

Residential address*: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone*: _____ Email*: _____

Business name: (if applicable) _____

7. Shipment Information*

Proposed date of departure: _____ and arrival: _____

Port of departure: _____

Port of arrival: _____

What is the method of transport?

Air Sea

Do you require authority to possess the wildlife in Tasmania?

No Yes

8. Declarations and Important Information to read before applying for a permit

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made*.

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

I HAVE been convicted of a Relevant Offence and I have attached written details

I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, make application for a Wildlife Import Permit, inclusive of a Individual Permit to Deal With Biosecurity Matter (including the importation of animals into Tasmania) if applicable and declare that:

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- the information provided in this application is true and correct;
- I understand the Wildlife Import Permit Fact Sheet; and
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's Signature:* _____ Date:* ____ / ____ /20 ____