

Department of Natural Resources and Environment Tasmania

Land Titles Office

GPO Box 541
Hobart Tasmania 7001

**LODGEMENT FORM –
CONTACT DETAILS**

134 Macquarie Street
Hobart Tasmania 7000

Section 160A Land Titles Act 1980

Clause 12 of the Directions issued by the Recorder of Titles

Directions issued by the Recorder require each Party to a Conveyancing Transaction to be represented by a Representative, except where the Party is a Subscriber; or where the Party is a mortgagor and the Registry Instrument is a mortgage.

The Directions issued by the Recorder do not apply where the Registry Instrument or other Document is excluded for the purposes of the Directions. The list of excluded Registry Instruments and other Documents is available on the Land Titles Office website on the Recorder’s Directions webpage. Where the Registry Instrument or other Document is excluded, the below information is not required to be provided.

Please provide the prescribed Contact Details below (as required by Clause 12 of the Directions) of ALL Subscribers for ALL Registry Instruments and other Documents being lodged. Please use the *Contact Details Annexure page(s)* provided by the Land Titles Office for further Contact Details, if required.

Registry Instrument or other Document:..... Party Represented e.g., Transferee:..... Name of Subscriber:..... Name of Client(s):..... Subscriber Contact Details: Email Address:..... Phone No.:..... Subscriber Reference (Optional):.....
Registry Instrument or other Document:..... Party Represented e.g., Transferee:..... Name of Subscriber:..... Name of Client(s):..... Subscriber Contact Details: Email Address:..... Phone No.:..... Subscriber Reference (Optional):.....

**CONTACT DETAILS –
ANNEXURE PAGE**

**Section 160A Land Titles Act 1980
Clause 12 of the Directions issued by the Recorder of Titles**

Registry Instrument or other Document:.....

Party Represented e.g., Transferee:.....

Name of Subscriber:.....

Name of Client(s):.....

Subscriber Contact Details:

Email Address:.....

Phone No.:.....

Subscriber Reference (Optional):.....

Registry Instrument or other Document:.....

Party Represented e.g., Transferee:.....

Name of Subscriber:.....

Name of Client(s):.....

Subscriber Contact Details:

Email Address:.....

Phone No.:.....

Subscriber Reference (Optional):.....

Registry Instrument or other Document:.....

Party Represented e.g., Transferee:.....

Name of Subscriber:.....

Name of Client(s):.....

Subscriber Contact Details:

Email Address:.....

Phone No.:.....

Subscriber Reference (Optional):.....