



Permit to Possess Products of Wildlife for Taxidermy

For a body corporate

FACT SHEET AND APPLICATION FORM

To possess a product of wildlife for the purpose of delivering it to a licenced taxidermist, a *Permit to Possess Products of Wildlife for Taxidermy* is required. Please read this fact sheet before completing and submitting your application.

What does this permit authorise?

A Permit to Possess Products of Wildlife for Taxidermy for a body corporate is issued under Regulation 48 of the *Nature Conservation (Wildlife) Regulations 2021* pursuant to Regulation 96 and is required for all products of wildlife.

This Permit authorises the holder to possess and deliver unprocessed products of wildlife for the purpose of taxidermy, to the holder of a current Commercial Taxidermy Licence.

Products must be lawfully obtained or sourced from a person who is lawfully authorised to receive or deliver such products of wildlife.

This Permit does not authorise:

- the take of wildlife or products of wildlife which includes the killing of wildlife to acquire product; or
- the carrying out of any operation for the purpose of

Definitions:

Product of wildlife: the dead bodies, and parts of the dead bodies, of that form of wildlife; and any material or thing obtained from the bodies or dead bodies of that form of wildlife.

Taxidermy: preparing and mounting parts, or complete specimens, of products of wildlife for the purpose of preserving those parts or specimens of products of wildlife in lifelike form; or restoring already preserved parts of specimens that are products of wildlife.

Unprocessed: a product of wildlife that has not been taxidermied.

- obtaining a product of wildlife; or
- the possession of an already taxidermied specimen; or
- the buying or selling of any products of wildlife (unprocessed or taxidermied.)

Criteria for Taxidermy

Approval to possess and deliver an unprocessed product of wildlife for the purpose of taxidermy will only be issued in the following circumstances;

- where the product has been lawfully obtained; and

- the product is possessed for the sole purpose of taxidermy; and
- the product has been found naturally dead and did not die from human intervention.

In addition to the above criteria, approval to possess and deliver products for *specially protected* wildlife requires the following;

- there is a scientific purpose; or
- the specimen will be held by a formal educational organisation/facility where the specimen will be used for the instruction of enrolled students; or

- for educational display where the specimen will be held in a public space and where the applicant can demonstrate that appropriate educational interpretation material relating to conservation of that species will be displayed alongside the specimen.

Who can apply?

A body corporate, that can meet the criteria for taxidermy, can apply.

Requirements of a body corporate applicant include;

- Trading name;
- Registered business name;
- Australian Company Number (ACN);
- Australian Business Number (ABN) as appears on the certificate of registration;
- Business operating address; and
- Business contact details.

Please note, individual applicants should apply using the [Application Permit to Possess Products of Wildlife for Taxidermy](#).

Nominated Person

A nominated person is required to apply on behalf of a body corporate. The nominated person's name is specified on the permit, authorising them to perform all actions under the authority of the permit.

How do I apply?

Complete and return the attached application form (not this fact sheet) and a supporting statutory declaration if applicable.

There is not a fee for this type of permit.

When applying for this Permit, the applicant must identify the;

- purpose or intended use of the product of wildlife;
- species and description of the product of wildlife;
- how the product will be obtained;
- address where the product will be held prior to taxidermy;
- address where the product is to be held after taxidermy; and
- the intended taxidermist.

Providing a Statutory Declaration

When a Statutory Declaration is provided with this application, the applicant must declare:

- when and where the unprocessed product of wildlife was found naturally dead; and
- how it was lawfully obtained.

A Statutory Declaration must be signed in the presence of a Justice of the Peace or Commissioner for Declarations in order to make the declaration legally binding.

A person who makes a false statement in a Statutory Declaration is guilty of a crime ([Criminal Code Act 1924 s113](#)) and can be fined or given a jail term or both.

For more information, or to obtain a Statutory Declaration document, please visit the Department of Justice website www.justice.tas.gov.au/justice-system/statutory-declarations

Useful Information

- Laws can be accessed from [Home - Tasmanian Legislation Online](#).

- Information on Taxidermy Permits and Licence can be accessed from

[Wildlife Management - Department of Natural Resources and Environment Tasmania](#)

- Obtaining a Statutory Declaration document from the Department of Justice website

www.justice.tas.gov.au/justice-system/statutory-declarations

Duration of Permit

The Permit commences on the date specified on the permit, being for a period not exceeding 5 years.

If you are granted a permit/licence and intend to conduct activities requiring the authority of a permit or licence beyond its expiry, such as the possession of wildlife, it is your responsibility to ensure you submit a complete application within an appropriate timeframe for processing in order to continue operating lawfully.

What will I receive?

Successful applicants will receive a permit in the body corporate's name. Incorporated into this Permit is an application to possess the taxidermied specimen.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

What do I have to do?

Comply with all permit conditions.

Complete and provide to the Department all return and record keeping requirements.



Personal Information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [NRE Tas Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania.](#)



Permit to Possess Products of Wildlife for Taxidermy Application

For a Body Corporate

Department of Natural Resources and Environment Tasmania



Return this form to

Wildlife Services, GPO Box 44, Hobart TAS 7001

Phone (03) 6165 4305, Email Wildlife.Services@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](https://www.nre.tas.gov.au/Licence-and-Permit-Fees) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Body Corporate Details

Group / Organisation Name (Trading):* _____

Group / Organisation Name (Pty Ltd):* _____

ACN:* _____ ABN:* _____

Address*: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

Please ensure the listed address is the site address for the group or organisation.

2. Nominated Person's Information

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

Position:* _____

I HAVE the authority to apply for permits on behalf of the above group / organisation.*

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3. Preferred way of receiving permit*

Post Email

4. Permit Information

Has the body corporate been granted a permit before?

Yes, Please provide permit number if known: _____ No

5. Purpose of taxidermy

The purpose of taxidermy is:* Scientific Formal Educational Organisation / Facility Educational Display Personal Use Other Please provide details: _____

If Formal Educational Organisation / Facility has been selected above, please provide details:

Name: _____

Address: _____ Post code: _____

Telephone: _____ Email: _____

If Educational Display has been selected above, please provide details of where the taxidermied specimen will be publicly displayed and additional educational interpretation materials including key conservation messages:

Please provide details of where the taxidermied specimen will be held if not on permanent display.

Address: _____ Post code: _____

Please provide the name and address of the taxidermist undertaking the taxidermy.*

Name: _____

Address: _____ Post code: _____

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6. Information about the individual product of wildlife to be taxidermied*

	Product 1	Product 2	Product 3
Species name			
Description of products of wildlife			
Cause of death (if known)			
Date carcass came into applicant's possession			
How carcass came into applicant's possession?			
If not already in applicant's possession, intended source?			
Location where wildlife was taken (if known)			
Is the carcass identifiable in any way? (tag, microchip, markings)			
Address where unprocessed product will be held prior to taxidermy?			

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7. Statutory Declaration

A statutory declaration must be completed and attached to this application form by applicants to declare when and where the unprocessed product(s) of wildlife was found naturally dead and how it was lawfully obtained. *Please tick applicable reason for supplying a statutory declaration.**

Product was found naturally dead Product was lawfully obtained interstate and imported to Tasmania.

8. Declarations and important information to read before applying for a permit

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made.*

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

I HAVE been convicted of a Relevant Offence and I have attached written details

I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, declare that:

- the information provided in this application is true and correct;
- my Statutory Declaration has been signed in accordance with section 14 of the *Oaths Act 2001* and attached to this application form as a supporting document; and
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's Signature:* _____ Date:* ____/____/20____