

# Seasonal agricultural workers arriving from interstate - employer application checklist



In your application please provide details and supporting documents to address the following:

(Labour hire companies will need to obtain these details for each employer that their workers will be placed with during the 14 day semi-isolation quarantine period)

## ► Evidence of eligibility

- ABN, license or Approved Employer status
- Signed employment contract for each worker OR signed contract with a labour hire company (LHC) for seasonal agricultural workers
- Completed G2G PASS Bulk Upload Form with employer and worker details including location of worker accommodation, arrival details, travel history etc

## ► COVID-19 management plans and procedures

- COVID-19 Safety Plan
- Details of support to comply with worker arrival conditions
- Accommodation location and standards
- Transport plan
- Outbreak management plan  
(please detail the process for contacting each worker to support contact tracing, in the event of a positive case)

## ► Employer Details

- Location and contact details of farming operation
- The nature of your farming operation (eg cherries, apples)
- Scale of the operation (area under production)
- Peak number of seasonal workers required (or full time equivalents)
- Contact details for employer representative (who will be in attendance at the airport)

## ► Worker Details

- Include all details in the G2G PASS Bulk Upload Form
- Language(s) spoken by workers and if you can provide language support for arrivals processing

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► **Sourcing Labour**

- Details of where you have previously advertised your seasonal jobs
- How many applications were received from workers currently reside in Tasmania, how many were selected and some of the reasons why Tasmanian residents were not successful
- How many vacancies you still hold

► **Worker Roles**

- What activities the workers will be undertaking
- Why the activities are time-critical
- How the non-Tasmanian resident workforce is necessary for business continuity