



Special Purposes Wildlife Permit

Possession of wildlife

FACT SHEET AND APPLICATION FORM

To possess wildlife, a Special Purposes Wildlife Permit is required. Please read this fact sheet before completing and submitting your application.

What does the permit authorise?

A Special Purposes Wildlife Permit (SPWP) is issued by the Secretary of the Department of Natural Resources and Environment Tasmania (NER Tas) (or other delegate) under Regulation 48 of the *Nature Conservation (Wildlife) Regulations 2021* and in accordance with Regulation 38. A SPWP is required for *partly protected, protected, specially protected, and restricted (special purpose) wildlife*.

The permit authorises the holder to possess the wildlife specified under the permit.

It is the permit holder's responsibility to ensure they understand the disposal requirements for any wildlife that dies in their possession.

The Secretary, when granting a SPWP must be satisfied that it is appropriate to do so.

A SPWP to possess wildlife does not authorise the following activities;

- **take of wildlife (from the wild);**
- **buy or sell wildlife;**
- **dispose (transfer) of wildlife;**
- **import or export of wildlife;**
- **display of wildlife; or**
- **taxidermy of products of wildlife.**

If you require a permit for any of the above activities, please contact Wildlife Services using the contact details found elsewhere on this form.

If you are wanting to keep herpetofauna (reptiles and amphibians), please visit [Herpetofauna in Tasmania](#) webpage for further information and related application forms.

If you are wanting to possess and trade in aviculture (birds), please apply using the [Special Purposes Wildlife Permit for possession and trade of wildlife \(aviculture\) application](#) form.

Threatened species

If you are applying to possess a *threatened species* scheduled under the *Threatened Species Protection Act 1995*, a Listed Taxon Permit (LTP) will automatically be issued with your SPWP in accordance with the *Threatened Species Protection Regulations 2016*.

Wildlife not suitable for release

Wildlife undergoing rehabilitation are sometimes assessed as being unsuitable for release. Often, the most appropriate outcome for the wildlife is euthanasia as determined by a registered veterinarian.

An application to possess wildlife under rehabilitation but assessed as not suitable for release must include an attached report from a registered veterinarian and the applicant must answer the relevant section on the following application form.

Who can apply

Any individual person wishing to possess wildlife.

Applicants are encouraged to gain husbandry and handling experience to ensure animal welfare and safety.

How do I apply?

Complete and return the attached application form (not this fact sheet).

When applying for wildlife under rehabilitation but assessed as not suitable for release applicants must attach a veterinarian report to the application.

What will I receive

Successful applicants will receive a SPWP in their name, including return and record keeping requirements.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

Duration of permit

A SPWP commences on the date of issue. The validity period of a SPWP cannot exceed a five (5) year period.

Cost of permit

There is no fee for this permit.

Processing timeframe

Please allow up to 20 business days for processing this application.

What must I do once I receive my permit?

You must read and comply with the permit conditions.

At the expiry of the permit, complete and provide your permit return to the Department. A new permit will not be granted if return documents for previous permit have not been received.

Change to Wildlife Held Notification requirements

The SPWP authorising the possession of wildlife may require the permit holder to complete and provide to the Department a *Change to Wildlife Held Notification* form upon the death,

transfer, or escape of the wildlife. The permit conditions will state the requirements of your permit.

In the instance the wildlife is transferred, the notification includes an application component for the new owner to apply for their own SPWP.

Return and record keeping requirements

The permit holder is responsible for reading and understanding any returns or record keeping requirements specified on the permit they receive.

If required, return or record keeping information must be returned to the Department upon expiry of the permit. Further permits will not be granted if take details for previous permits have not been received.

Permit reissue

If you wish to continue to possess wildlife under a SPWP, you must comply with your existing permit requirements and complete and return the attached form, or the New Application form from your permit, prior to the expiry of your permit.

If you intend to conduct activities beyond the expiry of a permit it is your responsibility to ensure you submit your completed application, allowing time for processing, to continue operating lawfully.

Permit holders who no longer wish to keep wildlife must ensure they read permit conditions carefully and adhere to all disposal requirements prior to the expiry of their permit.

Animal welfare

The treatment of all animals must comply with the *Animal Welfare Act 1993*.

When transporting and keeping wildlife the practices adopted must ensure minimal stress is caused to the animal and appropriate animal husbandry is practiced.

NOTE: For some species, husbandry information is available from Wildlife Services.

Personal information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](https://www.nre.tas.gov.au/Personal-Information-Protection-Policy)

Useful information

- Laws can be accessed from [Home - Tasmanian Legislation Online](https://www.tas.gov.au/legislation)
- More information can be found at: [Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](https://www.nre.tas.gov.au)

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Department of Natural Resources and Environment Tasmania



Return this form to:

Wildlife Services, GPO Box 44, Hobart TAS 7001

Phone (03) 6165 4305, Email Wildlife.Services@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Personal information

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

2. Business information (if applicable)

Business name (Trading): _____

Business address: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone: _____ Email: _____

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3. Preferred way of receiving permit:*

Post Email

4. Please specify the address where the wildlife listed on this permit application is to be held

Address:* _____
_____ Post code: _____

5. Permit information

Have you been granted a permit to possess wildlife before?*

Yes – Permit number: _____ and use the attached *Wildlife Collection Summary* dated _____ as a record of all wildlife held for this application*. Go to Question 8.

No - Please list the wildlife you are applying to possess and answer Question 6 and 7 (if applicable). If applying for more wildlife, provide information as a written attachment.*

Species	Age	Sex	Identifier (microchip, band, marks)^	Origin# (captive bred or wild)	Diseases or injuries?

Please attached photos of the wildlife you are applying to possess.*

^ - All restricted (special purpose) wildlife must be microchipped or leg banded. Please attach certificate if you have not already done so within a previous application.

- Please provide the permit number of the person currently authorised to possess the wildlife: _____

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6. Possession details

a) Please detail how the wildlife came into your possess.*

b) Please detail the length of time the wildlife has been in your possession.*

c) Please detail how the wildlife will be housed and cared for (including feeding and exercise regime) whilst in your possession.*

d) Please detail your skills and experience in caring for the wildlife you are applying to possess.*

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Only fill out Question 7 if you are applying to possess wildlife undergoing rehabilitation and assessed as being unsuitable for release.

7. Rehabilitation details – wildlife not suitable for release

a) Please explain why this animal is not suitable for release.*

b) Please describe why euthanasia of this animal is not an appropriate outcome.*

c) Have you had the animal assessed as unsuitable for release by a registered veterinarian?*

Yes No

8. Are you intending to sell or in any way trade the above listed wildlife?*

Yes No

9. Acknowledgments*

I have attached photos of the wildlife I am applying to possess

I have attached a veterinarian report (if applicable)

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10. Declarations and important information to read before applying for a licence

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made.*

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

I **HAVE** been convicted of a Relevant Offence and I have attached written details

I have **NOT** been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, hereby make application for a Special Purposes Wildlife Permit to possess wildlife, inclusive of a permit for dealing with listed taxon if the wildlife I am authorised to possess are threatened species scheduled under the *Threatened Species Protection Act 1995*, and declare that:

- the information provided in this application is true and correct;
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's signature: * _____ Date: * _____