



Wildlife Export Permit

FACT SHEET AND APPLICATION FORM

If you want to remove wildlife or products of wildlife from Tasmania, then you will need to apply for a Wildlife Export Permit. Please read this information before completing and submitting your application.

What does this permit authorise?

A Wildlife Export Permit (WEP) is issued under Regulation 48 of the *Nature Conservation (Wildlife) Regulations 2021* pursuant to Regulation 41 and is required for *partly protected, protected, and specially protected* wildlife and associated products of wildlife.

This permit authorises the holder to possess wildlife and the products of wildlife, for the purposes of removing that wildlife, or products of wildlife, from the State.

A WEP is not required to export restricted (*special purpose*) wildlife from the state of Tasmania.

The holder of a permit to possess *restricted (special purpose)* wildlife should instead ensure that they are complying with any change to

wildlife held notification requirements or disposal requirements specified under their permit.

Who can apply?

Any person wishing to export wildlife or products of wildlife from the State of Tasmania.

How do I apply?

Complete and lodge the attached application form (not this fact sheet) in person at any Service Tasmania service centre.

A fee is payable. Exemptions apply for scientific or educational purposes if the Secretary is satisfied that the export of wildlife, or products of wildlife, is required for that purpose.

Processing timeframe

Please allow up to 15 business days for processing this application.

Your compliance obligations

The submission of the attached application form for a WEP does not imply approval to export wildlife and/or products of wildlife.

A permit must be granted to you before any wildlife or products of wildlife can be collected for shipment or consigned.

Useful information

- Laws can be accessed from

[Home - Tasmanian Legislation Online](#)

- Licence and Permit Fees can be accessed from

[Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#)

What will I receive?

Successful applicants will receive a WEP valid for one (1) consignment only.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

What do I have to do?

Comply with permit conditions.

It is recommended that before applying for a WEP, that you contact the relevant state/territory to which the wildlife or products of wildlife are being exported to enquire about their requirements for importing the wildlife or products of wildlife into that state/territory.

Permit reissue

If you would like to conduct more than one consignment across different dates, a new application form must be lodged for each occasion.

If your WEP is likely to expire before the export of the wildlife or products of wildlife has taken place and your WEP has NOT yet expired, you are able to request an extension to the expiry date.

If you are granted a permit/licence and intend to conduct activities requiring the authority of a permit or licence beyond its expiry, such as the possession of wildlife, it is your responsibility to ensure you submit a complete application within an appropriate timeframe for processing in order to continue operating lawfully.

Duration of permit

Due to the disruptions to travel caused by covid-19, a WEP may be issued for up to 3 months.

Animal welfare

The treatment of all animals must comply with the *Animal Welfare Act 1993*.

Biosecurity

The export of animals must comply with the *Animal Health Act 1995* and any relevant Acts within the state or territory receiving the wildlife or products of products.

Personal information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#).



Application for a Wildlife Export Permit

Department of Natural Resources and Environment Tasmania



Lodge this form:

In person at any Service Tasmania service centre

Enquiries:

Wildlife Management, GPO Box 44, Hobart TAS 7001

Phone (03) 6165 4305, Email Wildlife.Services@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Applicant's Personal Information

Name title: Mr Mrs Ms Miss Other: _____

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

Trading Name: _____

2. Preferred way of receiving permit:*

Post Email

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3. Recipients Details *The person who will be receiving the wildlife or products of wildlife.*

Name title: Mr Mrs Ms Miss Other: _____

Given names:* _____

Family name:* _____

Residential address:* _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Telephone:* _____ Email:* _____

Trading Name: _____

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4. Permit Details *Please detail the wildlife or products of wildlife intended for export.**

Species^		Wildlife			Products of Wildlife		
Common Name	Scientific Name	Age	IDENTIFIER (Microchip, Band, Marks)	QUANTITY (if identifier not present)	Description	IDENTIFIER (Microchip, Band, Marks)	QUANTITY (if identifier not present)

^Use names as identified within the Nature Conservation (Wildlife) Regulations 2021 or Exporting & Keeping Birds in Tasmania

Anticipated Shipment Period:*

Date From: _____ and Date to: _____

Port of Departure: Please tick*

HOBART / LAUNCESTON / DEVONPORT / BURNIE

Transport Method: Please tick*

AIR / SEA

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I wish to apply for a fee exemption as my application is for scientific or educational purposes. Please provide an explanation.

Applicants requesting a fee exemption are asked to return their application form directly to the Department

5. Declarations and important information to read before applying for a permit

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made.*

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

- I HAVE been convicted of a Relevant Offence and I have attached written details
- I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

I, the Applicant, declare that:

- the information provided in this application is true and correct; and
- I consent to the collection and use of my personal information in accordance with the Department's Personal Information Protection Policy.

Applicant's Signature:* _____ Date:* ___ / ___ / 20__

Service Tasmania Product Code 9318923017359

Receipt No:* _____