



Wildlife Rehabilitation Permit

For a body corporate (central facility)

FACT SHEET AND APPLICATION FORM

For a central facility to rehabilitate injured and orphaned wildlife to enable release back into the wild, a Wildlife Rehabilitation Permit is required. Please read this fact sheet before completing and submitting your application.

THE AIM OF WILDILFE REHABILITATION IS THE SUCCESSFUL RELEASE OF WILDLIFE BACK INTO THE WILD.

What does the permit authorise?

A Wildlife Rehabilitation Permit (WRP) is issued under Regulation 48 of the *Nature Conservation (Wildlife) Regulations 2021* pursuant to Regulation 42 and may authorise one or more of the following actions as specified on the permit:

- to take injured wildlife for the purpose of providing treatment or intervention;
- to possess injured wildlife;
- to release rehabilitated wildlife from captivity;
- to lawfully destroy (euthanise) injured wildlife in specific circumstances; and
- to take, possess or dispose of products of wildlife (deceased wildlife).

A WRP does not authorise the display of wildlife undergoing rehabilitation or the transfer of wildlife to a holder of a Wildlife Exhibition Licence. If you think an animal

is unfit for release, please contact the Department.

A WRP for a body corporate can authorise other people (members) to perform an action under the authority of the permit, under the supervision or direction of the nominated person of the body corporate. Only the body corporate is considered the permit holder. A body corporate permit holder is likely to be liable for the actions of all persons authorised to perform an action under the authority of the permit. The nominated person is considered the authorised representative of the body corporate.

Who can apply?

A central facility body corporate wishing to rehabilitate and release native wildlife.

A *central facility* is defined as a Wildlife Exhibition Licence holder or a wildlife veterinary hospital that operates exclusively out of a single location and may focus on specific species or groups of similar species.

The central facility engages staff and/or volunteers to assist with onsite rehabilitation. Noting, that offsite care may occur for temporary intervals to ensure continuity of care.

The central facility must meet enclosure standards as set out in the [Minimum Enclosure Size Guidelines for rehabilitating wildlife, NRE Tas, June 2024](#).

The central facility must be operated by an incorporated association, registered charity or other legal entity other than an individual person.

A body corporate application form must be executed, by signing, by the following company officers in accordance with S127(1) of the *Corporations Act 2001*:

- two directors of the company; or
- a director and a company secretary* of the company; or
- the sole director, who is also the sole company secretary of the company.

* A company secretary is one of the managers at the highest level of a company, who is responsible for making sure that the company is managed correctly and according to the law.

A body corporate must nominate a responsible person to manage the day-to-day rehabilitation of wildlife at the facility.

Application requirements

When applying for a WRP, the body corporate must identify:

- as a central facility;
- the facility address where wildlife will be rehabilitated onsite;
- if there is a requirement to authorise persons to temporarily rehabilitate wildlife offsite;
- the wildlife categories to be rehabilitated; and
- supporting veterinary clinic details.

Threatened species

In addition to a WRP, a Listed Taxon Permit (LTP) issued in accordance with the *Threatened Species Protection Regulations 2016* will be required to authorise the keeping and rehabilitation of threatened species scheduled under the *Threatened Species Protection Act 1995*. The following application will serve as an application for a LTP in this circumstance.

Training

The Department recommends the [WIRES Introductory Mammal Rehabilitation Training](#) for persons assisting in the rehabilitation of wildlife.

Veterinary care

It is crucial that wildlife park body corporates have a working relationship with a local veterinarian or wildlife hospital.

The body corporate will be required to cover the cost of veterinary treatment.

Individually issued WRP verses a body corporate WRP?

A person may choose to be the holder of a WRP in their name (as an individual) as well as wanting to support the rehabilitation of wildlife by a body corporate. This is possible and determined by how the animal is sourced. If the animal is given to the person via friends, family, other wildlife carers or placed via xMatters, then the animal should be rehabilitated under the person's individual WRP.

If an animal is allocated by the nominated person of a body corporate, then the animal is required to be rehabilitated under the authority of the WRP issued to that body corporate. In this scenario, the body corporate is responsible for completing returns to the Department on behalf of persons.



The animal can also be transferred by the nominated person under a WRP issued to a body corporate, to an employee or volunteer to rehabilitate under their individual WRP.

Mentoring system in Tasmania

Wildlife rehabilitation in Tasmania relies on a mentoring system. Body corporates must provide mentor support to any person they allow to perform an action under the authority of their permit. If there is no one suitable to provide mentor support within the body corporate, it can be beneficial to form working relationships with local experienced wildlife rehabilitators and mentors.

Mentor recommendations

A person assisting a body corporate to rehabilitate wildlife may also rehabilitate additional wildlife outside of their activities under the body corporate's authority as an individual. A person wishing to do this must apply for a WRP for an individual.

A Mentor Recommendation form completed by the body corporate is required to support this process. The Mentor Recommendation form is used by the Department to consider whether a wildlife rehabilitator is suitable for their requested tier level.

As a mentor, a body corporate will be able to recommend, based on their own experience and from observing and interacting with that person, whether they are ready to move through the Wildlife Rehabilitation Skills Pathway in the [Best Practice Guidelines for Wildlife Rehabilitation](#) as an individual without the supervision and direction of the body corporate.

As a mentor, the following should be considered:

- the training courses completed;
- their practical rehabilitation skills and confidence in application of those skills;

- demonstration of management of a broad range of different scenarios; and
- knowledge of the wildlife that have been rehabilitated.

Mentor recommendations can be submitted with the individual's application form to the Department, or a mentor may choose to send this information to the Department separately.

Mentors are encouraged to contact the Department to discuss the mentor recommendation process.

Microbats

Anyone wanting to rehabilitate or handle microbats in Tasmania must be vaccinated against rabies (Australian Bat Lyssavirus). Anyone who is at risk of exposure to bats should speak to their GP for vaccination advice.

How do I apply?

Complete and return the attached application form (not this fact sheet).

Cost of permit

There is no fee for this type of permit.

Consent to release personal information

To support wildlife rehabilitation in Tasmania, the Department works collaboratively with Bonorong Wildlife Sanctuary and WIRES to assist in the placement and rehabilitation of injured and orphaned wildlife.

If you choose to share your details with vet clinics and wildlife sanctuaries, wildlife rescuers may be able to assist with transporting wildlife requiring rehabilitation to you. Sharing your information will enable continuity of care for the wildlife.

If you choose to share contact information with WIRES, you will receive notifications from their xMatters platform notifying you of wildlife requiring rehabilitation.



The Department also distributes a *wildlife rehabilitator contact list* to wildlife rehabilitators on an ad hoc basis to facilitate networking and mentoring support. Details shared on this list are your name, locality, phone number and rehabilitation experience.

Useful information

- Laws can be accessed from

[Home - Tasmanian Legislation Online](#)

- Link to website and the *Guidelines*

[Wildlife Rehabilitation in Tasmania | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#)

What will I receive?

Successful applicants will receive:

- a WRP specifying the nominated person of the body corporate and a return document to record cases in care;
- a *Person authorised to perform an action under the permit* authority page if temporary offsite rehabilitation of wildlife is applicable;
- a *Mentor Recommendation* form; and
- a LTP when applicable.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

What do I have to do once I receive my permit?

Read and comply with all permit conditions and the *Guidelines*.

Distribute the *Person authorised to perform an action under the permit* authority page if required.

Complete and provide to the Department all return requirements. A new permit or licence will not be granted if return documents for previous permits have not been received.

You must only accept wildlife for rehabilitation that are authorised under your permit.

Permit reissue

If you wish to continue rehabilitation activities under a WRP, the enclosed application form must be completed and returned each year.

If you are granted a permit/licence and intend to conduct activities requiring the authority of a permit or licence beyond its expiry, such as the possession of wildlife, it is your responsibility to ensure you submit a complete application within an appropriate timeframe for processing to continue operating lawfully.

Duration of permit

The WRP commences on the 1st July each year and ends on the 30th June of the following year.

Transfer of wildlife

If the body corporate has reached its capacity to care (where taking more wildlife would exceed the body corporate's ability to provide facilities, veterinary care and a high standard of rehabilitation) wildlife can be transferred to individual WRP holders (wildlife rehabilitators), if they have the appropriate tier levels listed on their permits.

Alternatively, the body corporate can contact Bonorong Wildlife Rescue on 0447 264 625 to find a suitable placement with a wildlife rehabilitator. Bonorong works with WIRES to place wildlife with appropriate individual wildlife rehabilitators.

Personal information

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#)



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Department of Natural Resources and Environment Tasmania



Return this form to:

Wildlife Management, GPO Box 44, Hobart TAS 7001
Phone (03) 6165 4305, Email WildlifeExhibition@nre.tas.gov.au

Application instructions:

All fields marked with an asterisk* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

1. Body corporate details:

Business name:* _____

Australian Business Number (ABN):* _____

Body corporate type – Please select from the below options.*

Company - Please supply ACN: _____

OR

Foreign company - Please supply ARBN: _____

OR

Incorporated association

Do you have a registration with the Australian Charities and Not-for-profits Commission (ACNC):*

No Yes - Please supply registration number: _____

Postal address:* _____

Post code: _____

Business telephone:* _____ Business email:* _____

Business operating address:* _____

Post code: _____

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Is the business operating address, detailed above, the central facility address where wildlife will be rehabilitated onsite?*

Yes No – *Please detail the central facility address below.*

Central facility type:* *Please tick relevant option.*

Wildlife hospital Wildlife park Other - *Please specify:* _____

Central facility address: _____
Post code: _____

Director one (1) details:*

Given name(s):* _____

Family name:* _____

Telephone:* _____ Email:* _____

Are you the sole director, who is also the sole company secretary of the company? *Please detail below**

Yes No - *Please complete the details for a second director or the company secretary below.*

Director two (2) details:

Given name(s): _____

Family name: _____

Telephone:* _____ Email:* _____

Company secretary details:

Given name(s): _____

Family name: _____

Telephone:* _____ Email:* _____

Nominated (responsible) person's details* *There can only be one nomination.*

Director one Director two Company secretary

2. Preferred way of receiving licence*

Post Email

3. Permit information

Has the body corporate previously held a Wildlife Rehabilitation Permit?*

Yes - *Provide number* _____ No

Where will the wildlife rehabilitation take place?*

Onsite only (supervision) Onsite and offsite (direction and supervision)

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Please specify the class of person (members) who will be authorised to perform an action under the authority of the permit under the direction or supervision of the nominated person of the body corporate:*

Employee Volunteer Other: _____

4. Wildlife categories

I am applying to rehabilitate the following wildlife categories: *Please tick relevant wildlife categories.**

	Wildlife category	
Mammals	Macropods	
	Possums	
	Wombat	
	Bandicoots	
	Monotremes	
	Microbats	
	Native rodents	
	Dasyurids	
Birds	Bush birds and parrots	
	Sea birds	
	Water birds	
	Raptors	
Reptiles and amphibians	Tasmanian reptiles and amphibians	
	Tasmanian venomous snakes	

5. Who is the supporting veterinarian to assist with the wildlife being rehabilitated?

Veterinarian:* _____

Clinic name:* _____

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6. Consent to release personal information *Please see fact sheet for further information.*

Do you consent to having your details shared with vet clinics and wildlife sanctuaries?*

Yes No

Do you consent to having your details shared with WIRES including xMatters?*

Yes – *Nominate an email address and mobile number to be used as your xMatters login.* No

Mobile: _____ Email: _____

Do you consent to having your details placed on the Department's Wildlife Rehabilitator Contact List?*

Yes No

If raptors have been selected as a wildlife category, * do you consent to having your details shared with the raptor rehabilitation coordinator?

Yes No

7. Acknowledgements

I have read and understood Wildlife Network Tasmania's [Code of Conduct*](#)

All enclosures used to rehabilitate wildlife must meet the standards set out in the [Minimum Enclosure Size Guidelines for rehabilitating wildlife, NRE Tas, June 2024.*](#)

8. Declarations and important information to read before applying for a permit

Please indicate whether you have been convicted of a 'Relevant Offence' within the period of 5 years immediately preceding the day on which this application is made.

A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.

I HAVE been convicted of a Relevant Offence and I have attached written details

I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information that you know you should provide. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details elsewhere on this form or seek independent legal advice.

