



# Wildlife Rehabilitation Permit

For a body corporate (central facility) continuing wildlife rehabilitation

## FACT SHEET AND APPLICATION FORM

Any central facility that has previously held a Wildlife Rehabilitation Permit (WRP) should use the attached application form to apply for a WRP.

### What does the permit authorise?

A Wildlife Rehabilitation Permit (WRP) is issued by the Secretary of the Department of Natural Resources and Environment Tasmania (NRE Tas) (or their delegate) under Regulation 48 of the *Nature Conservation (Wildlife) Regulations 2021*, and in accordance with Regulation 42. The permit may authorise one or more of the following actions:

- taking injured wildlife for the purpose of providing treatment or intervention;
- possessing injured wildlife;
- releasing rehabilitated wildlife from captivity;
- lawfully destroying (euthanising) injured wildlife in specific circumstances; and
- taking, possessing or disposing of products of wildlife (deceased wildlife).

**A WRP does not authorise the display of wildlife undergoing rehabilitation; permanent possession of wildlife; or the transfer of wildlife to a wildlife park or zoo. If you think an animal may be unfit for release, please contact the Department.**

A WRP for a body corporate can authorise other people (members) to perform an action under the authority of the permit, under the supervision or direction of the nominated person of the body corporate. Only the body corporate is considered the permit holder. A body corporate permit holder is likely to be liable for the action of all persons authorised to perform an action under the authority of the permit. The nominated person is considered the authorised representative of the body corporate.

### Threatened species

If you are applying to rehabilitate and release *threatened species* scheduled under the *Threatened Species Protection Act 1995*, a Listed Taxon Permit (LTP) will automatically be issued with your WRP in accordance with the *Threatened Species Protection Regulations 2016*.

### Who can apply?

A central facility body corporate wishing to continue to rehabilitate and release native wildlife.

A body corporate application form must be executed, by signing, by the following

company officers in accordance with S127(1) of the Corporations Act 2001:

- two directors of the company; or
- a director and a company secretary\* of the company; or
- the sole director, who is also the sole company secretary of the company.

\* A company secretary is one of the managers at the highest level of a company, who is responsible for making sure that the company is

## What will I receive?

Successful applicants will receive:

- a WRP specifying the nominated person of the body corporate, including return and record keeping requirements;
- a *Person authorised to perform an action under the permit* authority page if temporary offsite rehabilitation of wildlife is applicable;
- A *Mentor Recommendation* form; and
- an LTP, when applicable.

Unsuccessful applicants will receive an explanation as to why their application was unsuccessful.

## Duration of permit

WRPs commence on 1 July each year and end on 30 June the following year. If you apply part way through the year you will receive a permit for the remainder of the current year and will need to apply for a new permit before it expires on 30 June.

## Cost of permit

There is no fee for this permit.

## What do I have to do once I receive my permit?

You must read and comply with the permit conditions and the Guidelines.

Distribute the *Person authorised to perform an action under the permit* authority page if required.

You must only accept native wildlife for rehabilitation that are authorised under your permit. You must not accept more animals than you can provide appropriate care for.

## Permit reissue

If you wish to continue to rehabilitate wildlife, you must comply with your existing permit requirements and complete and return the attached form each year.

If you intend to conduct activities beyond the expiry of a permit it is your responsibility to ensure you submit your completed application, allowing time for processing, in order to continue operating lawfully.

Allow at least four weeks for the processing of applications.

## Essential requirements for microbats

Anyone wanting to rehabilitate or handle microbats in Tasmania must be vaccinated against rabies (Australian Bat Lyssavirus). Anyone who may come into contact with bats should speak to their GP for advice on vaccination.

## Training

Wildlife Network Tasmania offers training for new and experienced wildlife rehabilitators.

Visit the [Wildlife Network Tasmania website](#) for more information.

The [Introduction to Tasmanian Mammals Course](#) is highly recommended.

## NRE Tas' role in native wildlife rehabilitation

NRE Tas regulates the wildlife rehabilitation sector and helps to coordinate the placement of native wildlife with wildlife rehabilitators.



# Use of your personal information

NRE Tas assists Bonorong Wildlife Sanctuary and WIRES with the placement of wildlife requiring rehabilitation. Sharing your details, including your name, locality, phone number and rehabilitation experience, may sometimes be needed to help the network function effectively.

For example, sharing your details may be needed to:

- enable continuity of care for wildlife;
- allow wildlife rescuers to deliver animals needing care to you;
- set up a profile for you on the WIRES platform xMatters, which is used to send out notifications about native wildlife needing rehabilitation; or
- include you on a wildlife rehabilitator contact list, to help build networks among wildlife rehabilitators and connect volunteers with mentors.

The application form allows you to choose how your personal information is shared.

Information on the collection, maintenance, use and disclosure of personal information can be found on our website. [Personal Information Protection Policy | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#)

## Useful information

More information about wildlife rehabilitation, including the Best Practice Guidelines for Wildlife, can be found at [Wildlife Rehabilitation in Tasmania | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#).



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Department of Natural Resources and Environment Tasmania



## Return this form to:

Wildlife Services, GPO Box 44, Hobart TAS 7001

Phone (03) 6165 4305, Email [Wildlife.Services@nre.tas.gov.au](mailto:Wildlife.Services@nre.tas.gov.au)

## Application instructions:

All fields marked with an asterisk\* are mandatory and require a response, noting you may be prompted to fill out other sections based on your responses. Incomplete applications are unable to be processed by the Department and will be returned to you without further processing. A new complete application will need to be submitted. Please allow at least 20 business days for processing of applications. Where an application fee is required, please refer to [Licence and Permit Fees | Department of Natural Resources and Environment Tasmania \(nre.tas.gov.au\)](#) for payment details. The Secretary may request further information or evidence in relation to this application. If you fail to provide the required information within 10 business days, your application will be refused and you will need to submit a new application. Please contact the Department at the earliest opportunity to discuss the potential for an extension, noting that your request may not be accepted. It is an offence to provide false and misleading information at any stage during the application process.

## Please note:

Applications will not be processed if you have any outstanding returns and/or records required from a previous permit or licence which have not been received by the Department.

### 1. Body corporate information\*

*If the nominated person from the previous WRP has changed please complete a new [Wildlife Rehabilitation Permit for a Body Corporate Application](#).*

Business name: \_\_\_\_\_

Australian Business Number (ABN): \_\_\_\_\_

Nominated person: \_\_\_\_\_

### 2. Permit information\*

Previous Wildlife Rehabilitation Permit (WRP) number: \_\_\_\_\_

### 3. Return and Record keeping requirements - *Please tick one of the below.\**

I have provided my previous WRP return and record keeping requirements to the Department.

I have attached my return and record keeping requirements to this application.

I have not possessed any wildlife for rehabilitation and have no returns to provide.

A copy of a Rehabilitation Record Form can be found on the Department's website:

<https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/wildlife-rehabilitation-permits>.

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## 4. Please specify the address of the central facility where the native wildlife is to be rehabilitated.\*

Held address: \_\_\_\_\_  
\_\_\_\_\_ Post code: \_\_\_\_\_

## 5. Are you applying to change species compared to your previous permit?\*

No  Yes - *If yes, do not use this form. You will need to apply using the [Wildlife Rehabilitation Permit for a Body Corporate Application](#) form.*

## 6. Have any body corporate details changed since applying for the previous permit, e.g. new supporting veterinarian, contact details, change to where the wildlife rehabilitation will take place?\*

No  Yes - *If yes, please detail changes below:*

## 7. Enclosures\*

I have enclosures that meet the [Minimum Enclosure Size Guidelines for rehabilitating wildlife](#) for the species that I am applying to rehabilitate.

## 8. Consent to release personal information.\* *Please see fact sheet for further information.*

Do you consent to having your details shared with vet clinics and wildlife sanctuaries for the purpose of wildlife care coordination and transport?

Yes  No

Do you consent to having your details shared with WIRES, including xMatters, for the purpose of creating and maintaining your xMatters profile?

Yes  No

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Do you consent to sharing your personal details for the purpose of being included on the Department's wildlife rehabilitator contact list?

Yes  No

Do you consent to having your details shared with the Raptor Rehabilitation Coordinator?

Yes  No

## 9. Acknowledgements\*

I have read and understood Wildlife Network Tasmania's [Code of Conduct](#)

I have read and understood the Department of Natural Resources and Environment's [Minimum Enclosure Size Guidelines for rehabilitating wildlife](#)

My enclosures meet the minimum requirements laid out in the [Minimum Enclosure Size Guidelines for rehabilitating wildlife](#) for the species that I will rehabilitate and release.

## 10. Declarations and important information\*

Please indicate whether you have been convicted of a 'Relevant Offence' within the 5 years immediately preceding the day on which this application is made.

*A list of relevant offences determined by the Secretary for the purposes of the definition of relevant offence in Regulation 3(1) of the Nature Conservation (Wildlife) Regulations 2021 can be found at <https://nre.tas.gov.au/wildlife-management/forms-permits-and-fees/relevant-offences>. Alternatively, a copy of what constitutes a relevant offence can be posted to you by using the contact details found elsewhere on this form.*

I HAVE been convicted of a Relevant Offence and I have attached written details

I have NOT been convicted of a Relevant Offence

Please note that when making this application, it is an offence to provide information that you know is false or misleading, or to mislead the Department of Natural Resources and Environment Tasmania by omitting relevant information. If you have any doubts about whether or not you should provide certain information you should contact the Department of Natural Resources and Environment Tasmania using the contact details on this form or seek independent legal advice.

